

APPROVED

MINUTES OF MEETING

COPAKE PARK COMMISSION

September 14, 2015

Present: Jacquie Burdick, Karen Calsi, Paula Campbell, Joanne Delamater, Terri DeRocha, Lindsay LeBrecht, Stephanie Poucher, Chris Quinby, Liana Roberts, Harvey Weber

Liaison: Kelly Miller Simmons

Absent: Scott Preusser

Item	Discussion	Action	Status
Pledge of Allegiance			
Call to Order	Motion made by Stephenie Poucher and seconded by Terri DeRocha.	All in favor.	
<b>Old Business</b> Review of Previous Meeting Minutes	Motion made by Harvey Weber and seconded by Paula Campbell to accept the minutes as written.	All in favor.	
Account Balance	As of July 31 <sup>st</sup> , balance is 13,450.02.	Update not available at time of meeting.	
Concerts in the Park	Total sales was \$813. Total expenses was \$425.99 plus \$15 nacho buy-back for a total of \$402.01	Up22 best band and turn-out. Southbound was very popular too.  Everyone agreed that for a first-time event (s), the response was very good.	Chris reported that bands are already reaching out to us for 2016. Conversation ensued about diversity of music for 2016. The schedule will be reviewed by the Park Commission. Subcommittee of 5 people to meet separately.

		<p>Some confusion because of the time variations. All events will be from 7 to 9 next year.</p> <p>No one signed up for Open Mic, so it was canceled. People showed up anyway. Should have had a notice on the board at the Park entrance.</p> <p>Will work on better exposure for the flea market in 2016. People need to sign up for this event too.</p>	<p>Chris, Stephanie, Terri, Lindsay, Harvey and report back at next meeting. Chris would like Jeff there too. Any other suggestions give to Liana ASAP.</p> <p>Thank you notes went out to all sponsors. Press Release reviewed and revised.</p>
Halloween Haunted House	<p>Liana has posters. Paula to help with distributing posters. Need help with getting to Great Barrington &amp; Millerton.</p> <p>Paula will take posters to Steve at Stewarts and Chuck at IGA and ask for cider and cookies.</p>	<p>Park Commission to bring snacks or sandwiches to help feed the workers. Will need water and Gatorade – we have plenty. Liana to check on inventory.</p> <p>Liana needs help setting up the rooms, but need experience. Set-up starting October 9<sup>th</sup>.</p>	<p>Discussion ensued about giving tickets to radio stations so they can give them away. Jacquie to contact 93.5, WSBS, and Millerton/Lakeview. 5 pairs tickets to each station. Should also have a poster sent to them.</p>
Halloween Party	<p>Discussed categories: Scariest, Prettyist, Funniest, Most Original. And then awards by age – up to 5 and under; 6 to 10; 11 to 16 and 17 &amp; over. Will do ribbons 1, 2 &amp; 3 for each category. Chris will order the ribbons and ask Gary to reimburse.</p>	<p>Saturday, October 31 – starting at 6.</p> <p>Apple juice, candy.</p> <p>Will ask Gary to be the judge.</p>	<p>Gary Sunoco has expressed interest in sponsoring this in the past. Saturday October 31. Chris to follow-up with sponsor. Estimating about \$50 in decorations. Entire event should cost about \$400</p>

Light Parade	<p>Ask Camphill if they would like to make of refreshments. Stephanie will order.</p> <p>December 12 – line up at 5:00 – parade at 5:30.</p> <p>Hodges Badge Company has catalogue for trophies. Will review at next meeting and order.</p> <p>Need elves.</p>	<p>Need list of past participants and get the letters out early and reach out to more fire companies. Larry has the list. Trophies will be awarded for Funniest, Most Creative, Most Lights, Best Float. First place only. Separate categories for Fire company, Agriculture, Community-Based Organizations. Must pre-register to be eligible for trophy.</p>	<p>Light necklaces have to be order. Stephanie &amp; Terri will work on that.</p> <p>Refreshments – reach out to community and bake</p>
Playground	<p>The playground equipment we are interested in is geared for 5 to 10 year olds. It included a double slide, small climbing wall, single bump slide, bongo drum, curved overhead monkey bars all for \$7,322. \$8,277 with shipping.</p>	<p>Nothing new to report.</p>	<p>Lindsay unable to do anything at this time. LLB to attach to minutes. Need to find out what needs to go under the playset. Liana will ask Mike what he thinks it will cost for what is under. 27 2 x 31 1 dimensions of the unit.</p>
Facebook	<p>Lianna is keeping report. Nothing new to report.</p>	<p>Chris to send photos to Liana for Facebook of our recent events.</p>	
Park Office	<p>Table Office</p>	<p>Looking cleaner and neater.</p>	
Letterhead	<p>Draft letterhead shared.</p>	<p>Will add “Est. 1982”.</p>	
35 <sup>th</sup> Anniversary	<p>Need to start jotting down notes and names. We’ll work on this in the fall.</p>	<p>Tabled until November.</p>	
Summer Program/Field Trip	<p>Couple of park commission members went on the trip</p>	<p>Liana said it was very interesting and fun for the kids.</p>	<p>Take off Agenda</p>

October meeting	Conflicts with the Haunted House set-up.	October meeting will be on October 5 <sup>th</sup> . All agreed.	Lindsay to send out notices.
<b>New Business</b> Register Star	They continue to have the wrong date.	Lindsay to write letter and send certified.	Done. Take off Agenda.
Absent Members	Our current bylaws are specific about continuous absences.	Bylaws group has worked and there is a revised bylaw for our review and make changes.	Bring back to the next meeting.
Photos	<b>Tabled</b> Harvey had suggested posting pictures in the Park Building of the various activities. The frame/holder should cost about \$9 from Wal-Mart.	Who is responsible for the bulletin board? It needs to be cleaned up. <b>Tabled again</b>	Harvey will bring a sample to the next meeting.
Tractor Pull	This Sunday and they asked if refreshments will be services. Too short notice.	Kellie will see if the Boy Scouts would like to do. Liana to ask Dane Shadic.	If private concession trailer comes in, they have to show they are a non-profit and that the trailer has DOH approval. Any profit goes to the Park Commission.
<b>Adjournment</b>	A motion was made by Paula and seconded by Joanne to adjourn.	All in favor.	

Minutes respectively submitted by Lindsay LeBrecht. Our next meeting is October 5, 2015.