

Regular Town Board Meeting

1/14/2016

Members Present: Supervisor Nayer, Councilperson Miller-Simmons, Councilperson Mettler and Councilperson Gansowski. Councilperson Sullivan was absent.

A motion was made by Councilperson Mettler and seconded by Councilperson Miller-Simmons to waive the reading of the 12/30/15 yearend meeting minutes and the 1/4/16 organizational meeting minutes and accept them as written. Motion was carried.

Announcements:

4H Barn Buddies are having a Spaghetti Dinner and Talent Show at the Copake Park Building on 1/30/16 from 4:00-7:00pm.

Correspondence:

From Thomas Goldsworthy – a letter and an email seeking assistance and guidance with activities on neighboring property owners.

From Michael Shadic – a letter questioning if a C of O was issued for the old Copake Lake Firehouse and listing other violations on the property.

From Roberta Roll, Chairperson Copake Hamlet Revitalization Taskforce – an email requesting the appointment of Andrew Fisher and Lenard Barham to the Copake Hamlet Taskforce.

From Heidi Block – an email resigning from the Conservation Advisory Committee.

From Gloria Lyons, Town Historian – a letter requesting the Board allow Howard Blue permission to exam the Town's Historical records without her being present. Gloria also noted that no records are allowed to leave the building.

From Grant Langdon – two letters and a petition regarding the Bull Spring Farm Fire.

From FEMA – a letter of map amendment determination document stating that 1010 Lakeview Road is no longer in the Special Flood Hazard Area.

From Charter Communications – a letter advising an increase in the Change of Service Computerized Fee and the Late Fee.

From Robert Haight, Chairperson Copake Planning Board – a letter advising of the proposed private road name of Slate Rock Road for a shared driveway off of Pumpkin Hollow Road North.

Public Forum: None

Department Head Report:

Supervisor Nayer reported that Park Superintendent Bradway advised him of wind damage that happened last Sunday, Supervisor Nayer opened a claim with Town's Insurance and has a meeting with

the adjuster for Tuesday. Councilperson Gansowski asked how big of a deductible there was, Supervisor Nayer replied \$1,000.00.

Councilperson Miller-Simmons asked on behalf of the Parks & Recreation Commission to spend up to \$500.00 for the Annual Easter Egg Hunt.

A motion was made by Councilperson Miller-Simmons and was seconded by Councilperson Gansowski to approve the Report on Agreed-Upon Procedures for the Town of Copake's Town Justice Accounts prepared by Sickler, Torchia, Allen & Churchill, CPA's, PC. Motion was carried.

A motion was made by Councilperson Gansowski and seconded by Councilperson Miller-Simmons to accept the awarded grant from the Unified Court System for furniture and additional security cameras in the amount of \$10,520.00. Motion was carried.

A motion was made by Councilperson Mettler and was seconded by Councilperson Gansowski to approve the update Snow & Ice Control Policy 2016. Motion was carried.

A motion was made by Councilperson Gansowski and was seconded by Councilperson Miller-Simmons to authorize the Town Clerk's Office to schedule the meetings for the Assessor's Office for the month of March. Motion was carried.

A motion was made by Councilperson Miller-Simmons and seconded by Councilperson Mettler to authorize Howard Blue access to the Town Historian's files and that no records are to leave the building. Motion was carried.

A motion was made by Councilperson Miller-Simmons and was seconded by Councilperson Mettler to authorize the repairs to the Park Building damaged solar panels for an estimate cost of \$1,175.00. Motion was carried. Councilperson Gansowski questioned how the panel got broken? Supervisor Nayer advised that the Solar Company believes it was damaged from a rock.

Old Business:

The Board discussed Zoning Revision Workshop Meeting dates and whether or not all of the Committees and Boards received the final draft. The Board decided to table this matter until next month to see if everyone has received the proposed Zoning changes and have had time to review them.

Supervisor Nayer advised that he had emailed the Board Members the proposed Policy Manual changes and would like feedback from the Board over the next two weeks so we can address this at the February Meeting.

Appointments:

A motion was made by Councilperson Mettler and was seconded by Councilperson Gansowski to appoint Andrew Fisher and Leonard Barham to the Copake Hamlet Taskforce. Motion was carried.

The following resolution was offered by Councilperson Mettler and was seconded by Councilperson Miller-Simmons:

**To adopt an Intermunicipal Cooperation Agreement between the Town of Copake, the Taconic Hills Central School District, and other Municipalities for the year 2016**

**WHEREAS**, the Town of Copake has the opportunity to enter into a proposed “Intermunicipal Cooperation Agreement” which would enable the Town of Copake, the Taconic Hills Central School District, and other Municipalities within Columbia County to share certain highway, non-highway, specialty equipment and/or skilled personnel; and,

**WHEREAS**, entering into such agreement is intended to increase efficiencies and reduce costs to the participating parties and is therefore found to be in the interest of the Town; and

**WHEREAS**, pursuant to General Municipal Law section 119-O, such an agreement may be entered into by a municipal corporation by a majority vote of the voting strength of its governing body;

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Intermunicipal Cooperation Agreement attached hereto is hereby adopted; and

**BE IT FURTHER RESOLVED**, that the Supervisor is authorized and directed to take all necessary steps to execute such Agreement on behalf of the Town.

Resolution # 3	Supervisor Nayer	yes
Dated January 14, 2016	Councilperson Miller-Simmons	yes
Copake, New York	Councilperson Mettler	yes
	Councilperson Sullivan	absent
	Councilperson Gansowski	yes

The following resolution was offered by Councilperson Gansowski and was seconded by Councilperson Mettler:

To contract with Lee Heim to serve as a special alternate Building Inspector/ZEO in the event of a conflict or absence of the appointed Building Inspector/ZEO

**WHEREAS**, the Town of Copake has an appointed Building Inspector and Zoning Enforcement Officer; and,

**WHEREAS**, such BI/ZEO is in the contracting business and there is, therefore, the possibility that a conflict between his personal work and his Town duties could arise from time to time; and

**WHEREAS**, it is important that the Town be able to carry out the duties of the building inspector and zoning enforcement officer at all times and in relation to all applications and properties; and

**WHEREAS**, the Town has considered alternatives to address this situation and concludes that the most viable solution is to contract with a certified building inspector to execute the duties of Building Inspector and/or ZEO in the event the Town Building Inspector and ZEO is precluded from doing so in a particular matter due to conflict or absence;

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town of Copake shall enter into a contract for the year 2016, which is attached hereto, with Lee Heim, a certified New York State building inspector, to execute the duties of Building Inspector/Zoning Enforcement Officer, from time to time, in the event the Town’s regular building inspector/ZEO is precluded from doing so in a particular matter due to a conflict or absence.

BE IT FURTHER RESOLVED, that when executing the duties of Building Inspector/Zoning Enforcement Officer within the Town of Copake pursuant to such contract, Lee Heim shall be vested with the authority of such offices.

BE IT FURTHER RESOLVED, that the Supervisor is authorized and directed to take all necessary steps to execute such contract on behalf of the Town, and to engage Lee Heim pursuant to such contract, as may be needed from time to time.

Resolution # 4	Supervisor Nayer	yes
Dated January 14, 2016	Councilperson Miller-Simmons	yes
Copake, New York	Councilperson Mettler	yes
	Councilperson Sullivan	absent
	Councilperson Gansowski	yes

Councilperson Mettler questioned what Towns he works for now? Supervisor Nayer replied Towns of Canaan, Austerlitz and Hillsdale. Councilperson Mettler commented that this was a very smart resolution to handle this situation. Lindsay LeBrecht questioned if Mr. Heim will be covering vacations and when our Building Inspector is away at training? Supervisor Nayer replied no this is for emergencies and when our Building Inspector needs a permit for his own business.

#### Budget:

A motion was made by Councilperson Miller-Simmons and was seconded by Councilperson Gansowski to set the spending cap at \$250.00 without approval from at least three Board Members or in an emergency approval by the Supervisor or Deputy Supervisor. Motion was carried.

A motion was made by Councilperson Miller-Simmons and was seconded Councilperson Mettler to authorize the Parks & Recreation Commission to spend up to \$500.00 on supplies for the Annual Easter Egg Hunt from the Celebrations Fund. Motion was carried.

#### Councilperson Report:

Councilperson Mettler advised that wrote to Senator Marchione and Assemblywoman Barrett and heard back from Senator Machione's Office that both bills for the Waterway Designations have been submitted to the Senate and will be sent to the Assembly soon and we should have our designation very soon.

Councilperson Miller-Simmons reported that the Park & Recreation Commission has set July 22<sup>nd</sup> date for the Copake Park's 35<sup>th</sup> Anniversary Celebration and they are looking for donations once again for Easter Baskets for this year's Easter Egg Hunt. Supervisor Nayer added that they are also working a great ten week summer entertainment program for this upcoming summer.

Councilperson Gansowski thanked everyone supporting him and giving him an opportunity to serve on the Board.

#### Public Forum:

Lindsay LeBrecht thanked the Board and the Town Attorney for their hard work they put into establishing and enforcing the Anti Littering Law.

Roberta Roll asked if it would be possible to have Copake Cleanup Day be two days to give people that have to work that day a chance to participate. Supervisor Nayer stated that it cost the Town \$3,000.00-\$4,000.00 a year now and it would be difficult to do it two days.

Carol Gansowski asked if there is anything in the Town's Zoning prohibiting people from setting items out along the road with free on them and leaving them for an extended period of time. Supervisor Nayer said he not aware of any such regulation in the Zoning.

Roberta Roll questioned if there was a program available to have documents shredded. Supervisor Nayer stated that the Columbia County Clerk had a program in the past and he will check into if they will be doing it again this year.

A motion was made by Councilperson Gansowski and was seconded by Councilperson Miller-Simmons that the bills from Highway Abstract # 1 and the bills from General Abstract # 1 be paid. Motion was carried.

A motion was made by Councilperson Mettler and was seconded by Councilperson Miller-Simmons that the meeting be adjourned. Motion was carried.

Respectfully submitted,

