

## Regular Town Board Meeting

February 12, 2015

Members Present: Supervisor Nayer, Councilperson Miller-Simmons, Councilperson Winchell-Sweeney, Councilperson Mettler and Councilperson Sullivan.

A motion was made by Councilperson Sullivan and was seconded by Councilperson Winchell-Sweeney to waive the reading of the 1/8/15 Organizational Meeting and the Regular 1/8/15 Meeting minutes and accept them as written. Motion was carried.

Highway Superintendent Gregory announced that Copake Cleanup Day will be May 16, 2015 from 9:00 am until noon. We will be limiting the number of tires people are allowed to bring in this year to 4 per carload.

The Board received bids for Road Construction Materials from Amenia Sand & Gravel, A Colarusso & Son, Inc., Package Pavement Co. Inc., Gro Max LLC and Red Wing Properties Inc. There was one bid received from The Haupt Tree Company, Inc. for Tree Removal Service.

A motion was made by Councilperson Miller-Simmons and seconded by Councilperson Mettler that per the recommendation of Highway Superintendent Gregory to accept all the bids submitted for road building materials. Motion was carried.

A motion was made by Councilperson Winchell-Sweeney and seconded by Councilperson Miller-Simmons that per the recommendation of Highway Superintendent Gregory to accept the bid for Tree Removal Service to The Haupt Tree Service. Motion was carried.

Highway Superintendent Gregory requested permission to get estimates from State and County Bids for a New Tandem Axle All Season Truck. The Board agreed to authorize Highway Superintendent Gregory to get estimates for the next meeting. Supervisor Nayer will look into the best way to fund the purchase of a new vehicle by the next meeting.

Highway Superintendent Gregory applauded his staff for the hard winter they have had to deal with so far this season. Supervisor Nayer added that the cost from 1/1/15 -2/5/15 we have spent \$62,000.00 in fuel, salt and sand not counting another \$8,500.00 in overtime.

### Announcements:

Supervisor Nayer announced that the results of the Data Collection will be mailed out shortly to all the Copake Residents. Also the issue with electric generating solar panels on houses have become a concern to local fire departments as a potential danger if they have to handle them and would like to be notified of all homes that have solar panels installed.

### Correspondence:

From Veronique Fabio, Secretary Copake Z.B.A – A letter advising that the Z.B.A. Members voted 4 to 0 to appoint Jon Strom Chairman and Jeffrey Judd Vice-Chairman for 2015.

From Veronique Fabio, Secretary Copake Z.B.A. – a copy of an email from Adam Reznikoff resigning as an Alternate Member to the Z.B.A.

From Thomas A. Breslin, Third District Administrative Judge, State of New York Unified Court System – a copy of a letter advising the award of a JCAP Grant in the amount of \$12,310.89.

From New York State D.E.C. – a copy of a letter regarding SPDES Permit Modification Revised Special Conditions DEC # 4-1032-00017/00007 (SPDES #NY 0268569) Berkshire Mountain Club at Catamount.

From Leonard Barham, Chairman Copake Board of Ethics – a letter recommending the appointment of Stephen Hoppe to fill the vacancy on the Board and the reappointment of William Gregory to another term on the Board of Ethics.

From Lindsay LeBrecht, Secretary Elect, Copake Parks & Recreation Commission – an email advising the Commission request the reappointment of Terri DeRocha and Lindsay LeBrecht to another term on the Parks & Recreation Commission.

From Patricia A. Placona, President, Board of Trustees, R.J. Community Library – a letter requesting the Copake Town Board to support a resolution to install a street light at the entrance of the Library.

From Ron Bixby, Building Committee, R.J. Community Library – a letter accompanied by 14 consent letters of support of a resolution authorizing the installation of a street light at the entrance of the Library.

From Lindsay Lebrecht, Secretary, Copake Parks & Recreation Commission – an email requesting Joanne Delamater and Stephanie Poucher be appointed to the Parks & Recreation Commission.

Public Forum: None

Department Reports:

Bob Haight, Chairman, Copake Planning Board – reported that things are picking up.

Councilperson Winchell-Sweeney reported that the Z.B.A. held their organizational meeting and received the application from Ben Meir and have scheduled a public hearing for next month's meeting.

Ed Ferratto C.E.O. reported his office is busy and agreed with the local fire departments safety concerns over the solar panels.

Supervisor Nayer announced that the Parks & Recreation Commission held their organizational meeting and are working on the annual Easter Egg Hunt.

Bob Haight, Chairman LURC reported that they are getting closer to finishing up.

Councilperson Winchell-Sweeney reported that the Copake Advisory Committee did not meet in January due to lack of quorum.

Councilperson Sullivan reported the Environmental Committee had to reschedule their meeting from Monday to Wednesday and she was not able to attend.

Councilperson Mettler reported that the Hamlet Revitalization Taskforce met this past Saturday with Place Alliance which is the planning firm who will be assisting the Town. We met for about three hours in the morning then walked around the Hamlet and have scheduled a two day meeting for Saturday,

May 2nd and Sunday, May 3rd where everyone in the Town is invited to come and talk about what they want to see for the Hamlet, There will be more details as the dates get closer.

New Business:

Councilperson Mettler stated one of the first steps recommended by the Agricultural and Farmland Protection Plan is the creation of an Agricultural Advisory Committee. I have drafted a Mission Statement and circulated it among the Board.

A motion was made by Councilperson Mettler and seconded by Councilperson Winchell-Sweeney that the Mission Statement dated January 30, 2015 be adopted and further I move that we create an Agricultural Advisory Committee which will function pursuant to that Mission Statement. Motion was carried.

Supervisor Nayer read the following Mission Statement:

The Copake Comprehensive Plan, adopted in 2011, recognized that the promotion of agriculture is a primary goal for the Town. Farming is fundamental to our history and essential to our future. The Comprehensive Plan urged that the Town adopt an Agriculture and Farmland Protection Plan.

In 2013 the Town Board appointed a Farmland Protection Committee. That Committee submitted a proposed Town of Copake Agriculture and Farmland Protection Plan. On January 8, 2015 the Town adopted the **Town of Copake Agriculture and Farmland Protection Plan** (hereinafter, Farmland Protection Plan) as an Addendum to the 2011 Town of Copake Comprehensive Plan.

As a first step in ensuring the implementation of the Farmland Protection Plan, the Town has created an **Agricultural Advisory Committee** (hereinafter AAC). The Mission of the AAC is to pursue the Goals identified in the Farmland Protection Plan, to wit:

1. Increase the stability and financial success of farms to ensure a long-term vibrant farming Community in Copake.
2. Increase the diversity of agricultural operations and expand opportunities for agri-tourism, and for value added, niche and other locally-grown specialty crops.
3. Enhance the availability of locally-grown, affordable food.
4. Widen public knowledge of, support for, and engagement with agriculture.
5. Enhance public/private partnerships that support and promote agriculture in Town.
6. Improve communication, collaboration, and cooperation among all those involved with agriculture.
7. Ensure farmlands are affordable and accessible to farmers.
8. Increase the number of new and young farmers actively involved in agriculture to form the next generation of farmers.
9. Maintain a critical mass of farmland in Copake.
10. Promote environmentally sustainable farm practices to protect water and soil quality and open spaces.

The responsibilities of the AAC shall be to:

1. Have knowledge of, and be guided by, the relevant sections of the NYS Agriculture and Markets Law, including but not limited to Article 25-AA, Agriculture Districts.
2. Support agriculture in Copake through education, communication, conflict resolution, and regulatory guidance, and by promoting the economic viability of farming.
3. Provide farmers with a forum to express their concerns and to coordinate with Town officials on important policy, advocacy and marketing opportunities.
4. Serve as the mediator for farm/non-farm conflicts. In essence, the Committee will act as an ombudsman committee to advocate for and assist farms and farmers in Copake and to bridge the gap between non-farmers and farmers.
5. Upon request, to advise the Zoning Board of Appeals and the Planning Board, on matters affecting the agricultural resources of the Town. When requested, the AAC shall render an opinion regarding the impact of proposed development, subdivisions, or buildings on agriculture.
6. Upon a request from the Town Board, to advise that body with regard to the matters which involve or affect agriculture.
7. To recommend to the Town Board, Town Planning Board or other agencies techniques or strategies which will help preserve agriculture in Copake

The Committee shall be comprised of 3 to 7 town residents who possess a strong interest in the Committee's mission, as well as knowledge and experience in at least one of the following areas: farming, agri-business, veterinary medicine, agricultural education, and agri-tourism.

A motion was made by Councilperson Mettler and was seconded by Councilperson Sullivan to advertise for volunteers for the Agricultural Advisory Committee and all letters of interest shall be returned by March 10, 2015. Motion was carried.

A motion was made by Councilperson Miller-Simmons and was seconded by Councilperson Sullivan to authorize Supervisor Nayer to contact the Sheriff's Office to have inmates paint the inside of the Park Building. Motion was carried.

Supervisor Nayer stated that he has researched the Library's request for a street light at the intersection of State Route 22 and the Library entrance and feels that the Town would be setting a precedence if we were to erect a street light at this location. Supervisor Nayer went on to explain that it would cost the Library about \$300.00-\$360.00 per year to have N.Y.S.E. & G. install a light at their entrance and if the Town does this for Library, West Copake Church and Bronx House both want one, There have been 12 accidents at the County Route 7 and County Route 27 intersection and there is no light there. If a Board member would like to sponsor a resolution, then we will take it up at that time. Councilperson Winchell-Sweeney stated that the Library is a Public place and does not see how it is comparable with a private driveway and it is not that much money. Supervisor Nayer replied that it is not that much money but we Budget \$55,000.00 per year and it should not be something the Town should be paying for. Councilperson Winchell-Sweeney wanted to ask Miss Placona, President of the Board of Trustees of the Roe Jan Library, Supervisor Nayer advised he did not want to open this up to an

open discussion, if a Councilperson Winchell-Sweeney would like to sponsor a resolution you will have plenty of time to speak with the Library President. Councilperson Winchell-Sweeney stated she will sponsor a resolution. Attorney Dow stated that there are some legal questions that also have to be answered. Supervisor Nayer stated that this a much more in depth issue of adding a street light than people think. Councilperson Winchell-Sweeney added that this is a public safety issue. Supervisor Nayer replied that the Library states it is a safety issue, he does not think that it is a safety issue and the State did not lower the speed limit or put a stop light at this location.

Councilperson Mettler made the following statement:

Because there was some question about whether the letter to the Ethics Board should be considered confidential I am asking that we resolve this to remove any ambiguity. I am making the following motion:

A motion was made by Councilperson Mettler and seconded by Supervisor Nayer that the Opinion of the Ethics Board dated January 14, 2015 be considered to be public, and that it be attached to the minutes of this meeting, and that it be filed in the office of the Town Clerk so that it may be reviewed by the public. Motion was carried.

Supervisor Nayer read into the record the following opinion received from the Copake Board of Ethics:

#### OPINION

The Copake Board of Ethics has received and reviewed two letters of complaint from Copake citizens that express concerns about some behaviors at public meetings.

The letters' authors claim to have observed behaviors at public meetings that created the appearance of partiality, inappropriate practice, and disrespect for members of the public attending the meetings. The authors also asserted that unseemly comments were made at the meetings.

After a thorough review and extensive deliberations, the Board of Ethics determined that the allegations as presented in the two complaints were insufficient to warrant an investigation. Therefore, the Board made no finding of any violations of the Copake Code of Ethics.

We were mindful, however, of the stated purpose of the Copake Code of Ethics: to assure that "a high degree of moral conduct is to be obtained... if public confidence is to be maintained in local government." [Copake Code of Ethics, §23-1(A)(1)] To help Copake achieve this important objective, the Board of Ethics recommends that training should be provided to all members of non-elected boards in the Town of Copake on appropriate methods for interacting with the public professionally, respectfully, and without appearance of partiality.

The Board of Ethics further recommends that the Town Board take any other steps as the Town Board may deem appropriate to encourage town employees and board members to conduct themselves professionally and in a way which will inspire public confidence in the government of the town of Copake.

Leonard Barham, Chairman

Dated January 14, 2015

Supervisor Nayer added that during the review of these matters, the Board of Ethics requested the assistance from an Attorney and the Town's Attorney opted not to get involved as he was involved with the Z.B.A. ruling so the Town Board had an outside Council come into meet with the Ethic's Board. Supervisor Nayer's opinion is that you cannot make the training mandatory, what the Town Board needs to do is scrutinize a little more when the Board interviews for open positions and explain what we really expect and hope to see. Councilperson Winchell-Sweeney respectfully disagreed, and thinks that people are teachable at any age and training could help. Councilperson Mettler made the following statement: This afternoon I spoke to Robert Fitzsimmons, who served as special counsel to the Board of Ethics in their recent deliberations.

He advises me that he feels that the training recommended by this Opinion could certainly count toward the training required for members of the ZBA and Planning Board, since it would concern issues directly related to their functions as Board members.

He suggested that we might be able to find qualified speakers who would either charge a modest fee or none at all.

The subject matter would include not just treating the public politely- but also advice for better interaction with the public, policies and procedures, resolving conflicts which might arise in the context of public hearings- and also avoiding conflicts of interest or the appearance of conflicts.

As the Town's Liaison to the Board of Ethics, Councilperson Mettler is in favor of the Ethic's Boards Opinion and offered to reach out to Mr. Fitzsimmons to verify if these hours would count towards the ZBA and Planning Board's annual training hours. Councilperson Mettler requested tabling any action until these question could be answered.

Supervisor Nayer stated that the problem here is that you can't force people to go to this training and then when you get a new member on do you now have a separate training for that person? Supervisor Nayer does not know if it can be considered part of their annual training and felt that Planning and Zoning training should be more directed to Planning and Zoning direct that way. This is not something that we can make mandatory, so if they don't want to do it they're not going to show up. Supervisor Nayer advised Councilperson Mettler that she could find more information out about the training and if the decision was to follow through on the training Councilperson Mettler will be in charge of contacting the People, Boards and Committees to get the training. Councilperson Winchell-Sweeney said she would be willing to attend the training and asked Supervisor Nayer if he would attend and he replied no that he is not required as an elected official. The matter was tabled until more information is available.

A motion was made by Councilperson Miller-Simmons and seconded by Councilperson Sullivan to declare a HPCV700-64001 and a HP2575 printers as surplus and obsolete and authorize the proper disposal of. Motion was carried.

A motion was made by Councilperson Winchell-Sweeney and was seconded by Councilperson Miller-Simmons to accept the Justice Court Assistance Program Grant in the amount of \$12,310.89. Motion was carried.

Supervisor Nayer advised that the Town's Accountant is doing the 2014 Town Audit and Supervisor Nayer has audited the Planning Board, Z.B.A., Building Department and Town Clerk's records.

A motion was made by Councilperson Winchell-Sweeney and was seconded by Councilperson Mettler to adopt and approve the 2013 Court Audit prepared by the Town's Accountant. Motion was carried.

A motion was made by Councilperson Winchell-Sweeney and was seconded by Councilperson Mettler to accept the email from Adam Reznikoff resigning as an Alternate Member to the Copake Zoning Board of Appeals. Motion was carried.

Old Business:

Bob Haight, Chairman of the Copake Planning Board read the following statement:

#### SPECIAL USE PERMIT

ZONING BOARDS OF APPEALS ARE DIRECTLY GIVEN APPELLATE JURISDICTION BY STATE LAW. THE POWER TO HEAR AND DECIDE APPEALS FROM DECISIONS OF THOSE OFFICIALS CHARGED WITH THE ADMINISTRATION AND ENFORCEMENT OF THE ZONING ORDINANCE OR LOCAL LAW.

THIS IS THE PRIMARY FUNCTION AND PURPOSE OF A ZONING BOARD OF APPEALS, AND IT ENCOMPASSES THE POWER TO INTERPRET THE ZONING ORDINANCE OR LOCAL LAW AND TO GRANT VARIANCES.

A SPECIAL USE PERMIT IS AN ALLOWED USE IN THE ZONING CODES, WITH SPECIAL CONDITIONS. IT'S AN ADMINISTRATIVE DECISION NOT A JUDICIAL ONE. IT'S NOT AN APPEAL OR A VARIANCE.

THERE IS NOTHING IN THE NYS STATUTES THAT SPECIFICALLY PROVIDES FOR THESE POWERS TO BE EXERCISED BY THE ZBA. IT'S ONLY PROVIDED FOR BY OUR LOCAL LAWS.

I FAVOR THE PLANNING BOARD TAKING ON THE SPECIAL USE PERMIT ROLE FOR THE FOLLOWING REASONS:

1. IT'S MORE BUSINESS FRIENDLY – MORE LIKE A ONE-STOP SHOP SO THAT THE APPLICANT GOES TO JUST ONE BOARD.
2. IT IS MORE STREAMLINED AND EFFICIENT – HAVING TWO BOARDS GO THROUGH BASICALLY THE SAME REVIEW ADDS A LAYER THAT IS UNNECESSARY, INEFFICIENT AND CAN BE FRUSTRATING FOR APPLICANTS. AND, I DO NOT THINK IT NECESSARILY AIDS THE TOWN.
3. I HAVE WATCHED AS AN APPLICANT WILL BE GOING BEFORE THE PLANNING BOARD WITH THEIR ENGINEER AND LAWYER, WHILE ALSO PAYING FOR THE TOWN'S ENGINEER AND LAWYER AND TWO WEEKS LATER GOING BEFORE THE ZBA REVIEWING THE SAME MATERIAL AND AGAIN PAYING FOR ALL THE ENGINEERS AND LAWYERS. TWO WEEKS LATER THE CYCLE REPEATS ITS SELF. THIS IS UNFAIR TO THE APPLICANTS. THIS TOWN ALREADY HAS A REPUTATION (WHETHER IT'S TRUE OR NOT) AS BEING HARD AND UNFAIR ON APPLICANTS, SHOULDN'T WE TRY TO START SOMEWHERE TO CHANGE THAT?
4. BOTH BOARDS ARE MORE THAN CAPABLE OF HANDLING A SPECIAL USE PERMIT, BUT THE PB SHOULD DO THE PLANNING AND THE ZBA SHOULD FOCUS ON VARIANCES, INTERPRETATIONS, AND APPEALS. ADDING IN THE SPECIAL USE PERMIT IS MIXING PLANNING WITH ADJUDICATION ROLES.
5. IT IS AWKWARD WHEN THE ZBA ADDRESSES A SPECIAL USE PERMIT AND THEN THERE IS A VARIANCE OR APPEAL NEEDED THAT GOES TO THE SAME GROUP OF PEOPLE.

6. ZBA HAVING SPECIAL USE PERMIT AUTHORITY GOES BACK TO THE DAYS BEFORE THERE WERE MORE EXTENDED ROLES FOR PLANNING BOARDS. I SEE THIS AS AN OLD PROCEDURE THOUGH RIGHT NOW PERFECTLY LEGAL.
7. SITE PLAN REVIEW AND SPECIAL USE PERMITS ARE INTRICATELY RELATED..... DOESN'T IT MAKE SENSE TO HAVE THEM WITH ONE BOARD?

NOW IT'S UP TO ALL OF YOU, TO PUT THE SPECIAL USE PERMIT WITH THE PLANNING BOARD AND TO SHOW THE TOWN THAT YOU'RE TRYING TO MAKE IT A LITTLE EASIER FOR PEOPLE COMING BEFORE THESE BOARDS.

Supervisor Nayer would like to table this matter until the Board has heard back from the Zoning Board of Appeals and requested Councilperson Winchell-Sweeney to bring this request back to the Zoning Board of Appeals. Councilperson agreed to ask the Z.B.A. to present their opinion on this change and restate that she believes making this change just for the sake of efficiency and it is part of the Comprehensive Plan to stream line Government. The Board agreed to table this matter until the March Meeting.

The following Resolution was offered by Councilperson Miller-Simmons and seconded by Councilperson Sullivan:

**WHEREAS**, the Copake Fire District offered to the Town, as a gift, a used 1983 International Harvester Tanker fire truck; and,

**WHEREAS**, the Town Highway Superintendent has advised the Town Board that such vehicle would be useful to the highway department in various ways, constituting public use; and

**WHEREAS**, Subdivision 8 of New York State Town Law section 64 provides that the town board of any town may take, by gift, personal property for any public use,

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Town Board of the Town of Copake accepts as a gift from the Copake Fire District the 1983 International Harvester Tanker Fire truck, for highway department purposes; and

**BE IT FURTHER RESOLVED**, that any administrative steps, including registration, insurance, and any other such necessary or appropriate measures, are authorized to be carried out as needed.

Resolution # 7	Supervisor Nayer	yes
Dated February 12, 2015	Councilperson Miller-Simmons	yes
Copake, New York	Councilperson Winchell-Sweeney	yes
	Councilperson Mettler	yes
	Councilperson Sullivan	yes

Appointments:

A motion was made by Councilperson Sullivan and seconded by Councilperson Winchell-Sweeney to reappoint Lindsay LeBrecht (2017) and Terri DeRocha (2017) each to another three term on the Copake Parks & Recreation Commission. Motion was carried.

A motion was made by Councilperson Miller-Simmons and was seconded by Councilperson Winchell-



Sweeney to appoint Joanne Delamater (2015) and Stephanie Poucher (2015) each to fill the vacancies on the Copake Parks & Recreation Commission. Motion was carried.

A motion was made by Councilperson Sullivan and seconded by Councilperson Winchell-Sweeny to reappoint William H. Gregory Jr. (4/25/17) to another three year term on the Ethics Board and Stephen Hoppe (4/25/17) to fill the vacancy on the Ethics Board. Motion was carried.

Budget:

Supervisor Nayer advised that the Town finished out 2014 okay and we are waiting for final audit to be completed. We received a fourth quarter Sales Tax check for \$153,065.29 which is up about 6% over last year's fourth quarter.

A motion was made by Councilperson Sullivan and was seconded by Councilperson Miller-Simmons to authorize the Parks & Recreation Commission to spend up to \$650.00 for supplies for this year's Easter Egg Hunt. Motion was carried.

Councilperson Report: None

Public Forum:

Bob Haight, Chairperson Copake Planning Board questioned how the Ethics Board handled their investigation as no one contacted him as Chairman of the Planning Board. Councilperson Mettler explained that the complaints themselves and any discussion caused by those complaints are confidential. There shouldn't be any suggestion by the issuance of this opinion of any wrong doing and they made no finding of a violation of the code by any Board. No one should infer from this opinion anything except that the Board of Ethics believes this would be a valuable thing for the Town of Copake. Bob added that he has seen a problem on his Board as well as other Boards in the Town with an attitude problem toward some of the public from some of the members on the Boards. If you are not going to the training, what are you going to do? You know there is a problem and it needs to be addressed. Councilperson Mettler will speak to Bob personally on this matter while she is researching solutions. Supervisor Nayer advised that there is a procedure that has to be followed if a Board Member does not act appropriately and it is a long drawn out process.

Frank Peteroy asked if a copy of the allegation made to the Ethics Board is available to the public. Councilperson Mettler advised that this information is confidential, the opinion is public information. Councilperson Sullivan stated that as a previous member of the Ethics Board, everything was handled in an extremely comprehensive and professional matter. Frank also questioned why the Library's solar panels have been covered with snow almost all year and if they have looked into a solar powered street light?

Lindsay LeBrecht asked that if the Ethics Board did not feel the allegations were considered a violation what does the Board consider a violation? Town Attorney Dow advised that this is out of the scope of the Town Board and the Town Board should not comment on this matter.

Jackie Burdick advised that she did write one of the letters to the Ethics Board and wants to know more about their response and where she can go to get clarification on this matter. Supervisor Nayer advised her to contact the Chairman of the Ethics Board. Councilperson Mettler asked the public to get a copy of

the Opinion from the Town Clerk and read it and it may help in understanding this matter better. Councilperson Miller-Simmons asked if the authors of these complaints received a response from the Ethics Board. Supervisor Nayer advised that the Chairman off Ethics Board did not send a letter but did speak to both individuals. Jackie advised that she called him and left a message and when he called back he stated that he could not to speak to her regarding this matter until the Town Board received the opinion and had a chance to review their finding and that she should come to the Town Board Meeting. Councilperson Sullivan advised that the Ethics Board spent a lot of time on this matter and had an extension granted from the Town Board.

Stosh Gansowski questioned if the Bash Bish Stream is going to be cleaned out under the Grant that the Town received? Supervisor Nayer advised that we received approval to perform the work and we are waiting for the contractors. They are planning to start as soon as the weather breaks.

A motion was made by Councilperson Winchell-Sweeney and was seconded by Councilperson Miller-Simmons to advertise for an Alternate Member to the Copake Zoning Board of Appeals. Motion was carried.

A motion was made by Councilperson Winchell-Sweeney and seconded by Councilperson Mettler that the bills from the General Abstract # 2 and the bills from the Highway Abstract # 2 be paid. Motion was carried.

A motion was made by Councilperson Winchell-Sweeney and was seconded by Councilperson Mettler that the meeting be adjourned. Motion was carried.

Respectfully submitted,