

ORGANIZATIONAL MEETING
JANUARY 4, 2012

Present

Supervisor Nayer
Councilwoman Gabaccia
Councilman Sacks
Councilwoman Winchell-Sweeney
Councilwoman Miller-Simmons
Highway Superintendent Gregory

Supervisor Nayer opened the meeting at 7:00 p.m. with 34 people present.

A motion was made by Councilperson Sacks seconded by Councilperson Gabaccia to accept County and State bids for highway material. Motion carried.

The following resolution was offered by Councilperson Gabaccia seconded by Councilperson Sacks

INTER-MUNICIPAL COOPERATION AGREEMENT

This Agreement is made by and between the Town of Copake Highway Department and the undersigned Towns and Villages of Columbia County and the Taconic Hills School District, all being municipal corporations in Columbia County New York

WHEREAS, this agreement is made pursuant to General Municipal Law, Article 5-G; and

WHEREAS, it is in the interest of the tax payers of Copake and the undersigned towns and villages of Columbia County and the Taconic Hills School District to share resources in the undertaking of public works and other municipal improvement projects and services; and

WHEREAS, each party hereto has certain highway, non-highway, specialty equipment and/or skilled personnel (including equipment operators) which may be available from time to time; and

WHEREAS, it is possible to make such equipment and/ or personnel for use by others when it is in the public interest; and

WHEREAS, such cooperative efforts are generally of short duration, unanticipated and/or emergency situations; and

WHEREAS, it is expected that assistance, in what ever form, will be reciprocal and roughly equal over a period of time, and that the exchange and sharing of equipment and personnel will result in more cost effective performance at minimal extra cost to either party; and

WHEREAS, flexibility in operating local governments and their public works program is necessary to insure efficiency and maximum benefits; and

WHEREAS, each party has authorized their respective highway or public works superintendents and/or other appropriate department heads to act using their discretion pursuant to this agreement; and

WHEREAS, general oversight by appropriate municipal officials will be accomplished through regular, periodic and annual reports by the appropriate department heads to their (Town/Village/School)(Board/Council); and

WHEREAS, it is determined that while liability risks are inherent when undertaking public works and other construction or maintenance projects, no substantial additional risk is occasioned by crossing a municipal boundary line when assisting other municipalities pursuant to this agreement; Now Therefore be it

RESOLVED, that Town of Copake and the undersigned Towns and Villages of Columbia County and the Taconic Hills School District believing it to be in the best interest of the taxpayers of the respective municipalities do hereby authorize inter- municipal cooperation and assistance with and between each other for the conduct of public works and other municipal improvement projects and service; and Be It Further

RESOLVED, that this authorization includes the periodic loaning, sharing and use of highway, non-highway and specialty equipment and personnel and/or equipment operators at the discretion of designated superintendents and/or other department head on an as needed basis; and Be It Further

RESOLVE, that this Agreement shall be in force for the period January 1, 2012 to December 31, 2012 and shall be reconsidered on an annual basis thereafter.

Resolution # 1	Supervisor Nayer	yes
Dated January 4, 2012	Councilwoman Gabaccia	yes
Copake, NY	Councilman Sacks	yes
	Councilwoman Winchell-Sweeney	yes
	Councilwoman Miller-Simmons	yes

Town of Ancram, Town of Hillsdale, Taconic Hills School District, Town of Copake Town of Taghkanic and Town of Austerlitz.

AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS

The following resolution was offered by Councilperson Gabaccia seconded by Councilperson Sacks.

Agreement between the Highway Superintendent of the Town of Copake, NY and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repairs and improvement of highways, and received from the State for State Aid for the repairs and improvement of highways, shall be expended as follows:

General repairs: The sum of \$183,500 shall be set aside to be expended for primary work and general repairs upon 56.19 miles of town highways, including sluices, culverts, and bridges having a span of less than five feet and boardwalks or the renewals thereof. General repairs to include:

- (a) Sum in the approximate amount of \$12,000 to be expended for the trimming or removal of dead or dangerous trees.
- (b) Sum in the approximate amount of \$62,000 to be expended on the purchase and application of aggregates (gravel, drainage stone, road sealing stone, gabions etc.)
- (c) Sum in the approximate amount of \$60,000 to be expended on the purchase and application of blacktop.
- (d) Sum in the approximate amount of \$12,000 to be expended on the purchase and installation of culvert pipes.
- (e) Sum in the approximate amount of \$25,000 to be expended on the purchase and application of dust control/road stabilization calcium.
- (f) Sum in the approximate amount of \$5,500 to be expended on the repair/replacement of road signs.
- (g) Sum in the approximate amount of \$7,000 to be expended on miscellaneous small projects.

Permanent Improvements: The sum of \$102,281 shall be set aside to be expended on the Permanent Improvements of town highways:

- (a) Yonderview Road, commencing at State Route 22 and ending at the town line. Cost to cover a single seal of oil and stone on the road surface. Estimate includes 255 tons of stone as a wearing surface, 6,800 gallons of CRS2P oil to seal the roadbed, rental of chip machine, and compaction roller.
- (b) Farm Road, commencing at State Route 22 and ending at Columbia County Route 7A. Cost to cover a single seal of oil and stone on the road surface. Estimate includes 360 tons of stone as a wearing surface, 9,600 gallons of CRS2P oil to seal the roadbed, rental of chip machine, and compaction roller.
- (c) Mountain View Road, commencing at Farm Road and ending at Columbia County Route 7. Cost to cover a single seal of oil and stone on the road surface. Estimate includes 120 tons of stone as a wearing surface, 3,200 gallons of CRS2P oil to seal the roadbed, rental of chip machine, and compaction roller.
- (d) Overlook Road, commencing at Farm Road and ending at Twin Bridges Road. Cost to cover a single seal of oil and stone on the road surface. Estimate includes 450 tons of stone as a wearing surface, 12,000 gallons of CRS2P oil to seal the roadbed, rental of chip machine, and compaction roller.
- (e) Taconic Street, commencing at Columbia County Route 7A and ending at the Dead End. Cost to cover a single seal of oil and stone on the road surface. Estimate includes 15 tons of stone as a wearing surface, 400 gallons of CRS2P oil to seal the roadbed, rental of chip machine, and compaction roller.
- (f) Mountain View Street, commencing at State Route 344 and ending at the Dead End. Cost to cover a single seal of oil and stone on the road surface. Estimate includes 30 tons of stone as a wearing surface, 800 gallons of CRS2P oil to seal the roadbed, rental of chip machine, and compaction roller.

- (g) Miles Road, commencing and ending at State Route 344. Cost to cover a single seal of oil and stone on the road surface. Estimate includes 30 tons of stone as a wearing surface, 800 gallons of CRS2P oil to seal the roadbed, rental of chip machine, and compaction roller.
- (h) Cemetery Road, commencing at State Route 344 and ending at North Mountain Road. Cost to cover a single seal of oil and stone on the road surface. Estimate includes 15 tons of stone as a wearing surface, 400 gallons of CRS2P oil to seal the roadbed, rental of chip machine, and compaction roller.
- (i) Parkside Drive, commencing at Mountain View Road and ending at the Dead End. Cost to cover a single seal of oil and stone on the road surface. Estimate includes 15 tons of stone as a wearing surface, 400 gallons of CRS2P oil to seal the roadbed, rental of chip machine, and compaction roller.
- (j) School Road, commencing at State Route 22 and ending at Yonderview Road. Cost to cover a single seal of oil and stone on the road surface. Estimate includes 60 tons of stone as a wearing surface, 1,600 gallons of CRS2P oil to seal the roadbed, rental of chip machine, and compaction roller.

Resolution # 2	Supervisor Nayer	yes
Dated January 4, 2012	Councilwoman Gabaccia	yes
Copake, NY	Councilman Sacks	yes
	Councilwoman Winchell-Sweeney	yes
	Councilwoman Miller-Simmons	yes

The following resolution was offered by Councilperson Gabaccia seconded by Councilperson Sacks the following wages, holidays, vacation and sick days for the Highway Employees per their current contract.

1. WAGES: Effective as of January 1, 2012, the wage rate in all classifications shall be \$18.79 per hour. In 2013 both parties agree there shall be a wage re-opener for 2013 and furthermore agree to re-open wage discussions prior to October 1, 2012. In each year of the agreement the Shop Foreman shall receive an additional \$.25 per hour. In each year of the agreement the Deputy Highway Superintendent shall receive an additional \$.50 per

- hour.
2. Holidays: New Years Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving, The Day after Thanksgiving, Christmas Day, and one Floater.
 3. Vacation: Employees shall receive paid vacations as follows:
 - 1 year of continuous service, 1 week, (40 hours with pay).
 - 2 years – up to ten years of continuous service, 2 weeks (80 hours with pay).
 - 10 years – up to 15 of continuous service, 3 weeks (120 hours with pay).
 - 15 years or longer of continuous service, 4 weeks (160 hours with pay).
 Employees shall receive one additional day of vacation for each year over 20 years of service.
 Vacation time may be carried over into the following year not to exceed 5 days.
 4. SICK LEAVE All employees covered hereunder shall be entitled to 8 sick days per year. Any employee that does not use any sick days during the preceding year will be credited with 2 additional sick days. Sick days may be accumulated to a maximum of 200 days.

Resolution # 3	Supervisor Nayer	yes
Dated January 4, 2012	Councilwoman Gabaccia	yes
Copake, NY	Councilman Sacks	yes
	Councilwoman Winchell-Sweeney	yes
	Councilwoman Miller-Simmons	yes

A motion was made by Councilperson Gabaccia seconded by Councilperson Sacks to authorize the Supervisor to invest town funds for the year 2012 in day of deposit and day of withdrawal CD accounts. Motion carried.

A motion was made by Councilperson Sacks seconded by Councilperson Gabaccia to appoint Kenneth J. Dow Attorney for the Town. Motion carried. Supervisor Nayer abstained.

A motion was made Councilperson Gabaccia seconded by Councilperson Winchell-Sweeney to appoint Rapport, Meyers LLP Town Council for Cascino. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Miller-Simmons to designate the Register Star and the Columbia Paper official newspapers for the town. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Miller-Simmons the regular town board meeting will be held on the seconded Thursday of each month at 7:00 p.m. with exception of August which will be held the second Saturday of the month at 9:00 a.m. Motion carried.

A motion was made by Councilperson Sacks seconded by Councilperson Winchell-Sweeny to designate Key Bank and Salisbury Bank official depository. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Miller-Simmons Copake Town Hall is designated District #1 and the Copake Memorial Park Building District #2 polling place. Motion carried.

A motion was made by Councilperson Sacks seconded by Councilperson Gabaccia to appoint Peter Stoll as Town Accountant. Supervisor Nayer and Councilperson Miller Simmons voted no. Motion carried.

Supervisor Nayer appointed Himself as Budget Officer.

A motion was made by Councilperson Winchell-Sweeney seconded by Councilperson Miller-Simmons to appoint Ralph Shadic as the Temporary Building Inspector. Motion carried.

A motion was made by Councilperson Gabaccia and seconded by Councilperson Sacks to appoint Carmine Itri as Temporary Deputy Building Inspector. Councilperson Miller-Simmons voted no. Motion carried.

A motion was made by Councilperson Sacks seconded by Councilperson Winchell-Sweeney to appoint Lawrence O. Proper Registrar of Vital Statistic. Motion carried.

A motion was made by Councilperson Winchell-Sweeny seconded by Councilperson Sacks to appoint Vana S. Hotaling Deputy Registrar of Vital Statistic. Motion carried.

Judge Herman and Judge Spencer requested to appoint Margret Hosier as the full time Court Clerk and Janet Glover as part time Court Clerk.

A motion was made by Councilperson Sacks seconded by Councilperson Winchell-Sweeney to appoint Margret Anderson as the Assessor's Clerk for 2012. Motion carried.

A motion was made by Councilperson Winchell-Sweeny seconded by Councilperson Gabaccia to appoint Edward Ferratto as Temporary Zoning Enforcement Officer. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Sacks to appoint Michael Bradway Park Superintendent. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Miller-Simmons to appoint Wes Powell Dog Control Officer. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Winchell-Sweeny Columbia/Greene Human Society be designated animal shelter. Motion carried.

Supervisor Nayer appointed Jeanne Mettler Deputy Supervisor.

Supervisor Nayer appointed Gloria Lyons Town Historian.

Town Clerk Lawrence O. Proper appointed Vana Hotaling Deputy Town Clerk/Collectors

Highway Superintendent Gregory appointed Timothy Albright Deputy Highway Superintendent.

A motion was made by Councilperson Gabaccia seconded by Councilperson Winchell-Sweeny to appoint Robin Bruce Person In charge of William Cemetery. Motion carried.

After a discussion of the pros and cons of hiring a bookkeeper the following resolution was offered by Councilperson Sacks seconded by Councilperson Gabaccia:

Whereas: New York State Town Law Section 29-15 permits town boards of Towns of the Second Class to authorize by resolution the appointment by the Supervisor of a bookkeeper for "reasonable compensation" and at a rate to be determined by the Town Board,

And whereas: it has been determined by the Town Board of Copake that the creation of the bookkeeper position and the subsequent filling of that appointment by the Supervisor will ensure greater accuracy in record keeping and will improve the managing of the Town of Copake's finances going forward,

It is hereby resolved the Town Board of Copake creates the position of Town bookkeeper, such appointment to be an annual appointment made by the Town Supervisor and compensated at a rate determined by the Town Board.

Resolution # 4	Supervisor Nayer	no
Dated January 4, 2012	Councilwoman Gabaccia	yes
Copake, NY	Councilman Sacks	yes
	Councilwoman Winchell-Sweeney	yes
	Councilwoman Miller-Simmons	no

Supervisor Nayer appointed Eleanor Germain as the Town's Bookkeeper at a rate of \$20.00 per hour.

A motion was made by Councilperson Gabaccia seconded by Councilperson Miller-Simmons to appoint Robert Lopez Police Chief. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded Councilperson Gabaccia to appoint Ronald Piper as Building Custodian and Booking Agent. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Winchell-Sweeny to appoint Veronica Fabio as Zoning Board Secretary. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Miller-Simmons to appoint Teri Traver as Temporary Zoning Board Secretary. Motion carried.

A motion was made by Councilperson Winchell-Sweeny seconded by Councilperson Sacks to appoint Lisa DeConti as Planning Board Secretary. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Sacks to appoint Bridget Roberts as Summer Park Director. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Gabaccia to appoint Coleen Miller as Summer Park Assistance Director. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Miller-Simmons to appoint Sean Carbine as Computer Consultant. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Winchell-Sweeney to set mileage reimbursement rate at 55.5 cents (IRS Rate) for the use of private vehicles for Town Business. Motion carried.

A motion was made by Councilperson Gabaccia seconded by Councilperson Sacks to appoint John Strom to fill out the unexpired term of Leslie Wood, Emilee Drobbin to fill out the unexpired term of Jeff Nayer and Glenn Schermerhorn to fill out the unexpired term of Dustin Bessette to the Zoning Board of Appeals. Motion carried.

A motion was made by Councilperson Gabaccia second by Councilperson Sacks to appoint Marcia Peteroy and Chris Quinby to the Economic Advisory Board; their term will expire on December 31, 2014. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Gabaccia to appoint Krista Goodacre to the Park Commission. Their term will expire December 31, 2014. Motion carried.

A motion was made by Councilperson Sacks seconded by Councilperson Gabaccia to appoint Barbara Herman as Ombudsman. Motion carried.

A motion was made by Councilperson Sacks seconded by Councilperson Miller-Simmons:

That the members of the Town Board of the Town of Copake do hereby affix the following Salaries for the year beginning January1, 2012 at the amounts respectfully stated and that the salaries for the following employees be paid at the time specified:

Highway Superintendent	53,799.00	Bi-Weekly
Supervisor	12,875.00	Monthly
Justice (2)	10,300.00	Monthly
Council (4)	3,605.00	Monthly
Town Clerk/Collector	29,554.00	Monthly
Deputy Town Clerk Hourly	14.00 PH	Bi-Weekly
Sole assessor	28,000.00	Bi-Weekly
Building Inspector	9,500.00	Monthly
Deputy Inspector	6,450.00	Monthly
Court Clerk FT hourly	14.21PH	Bi-Weekly
Deputy Court Clerk hourly	13.80PH	Bi-Weekly
Historian	400.00	Yearly
ZEO	9,550.00	Monthly
Park Superintendent	7,725.00	Bi-Weekly
Court Officer	+step 13.90PH	Bi-Weekly
Police	+step 13.90PH	Bi-Weekly
Police Chief	10,000.00	Monthly
Custodian/Booking Agent	15,000.00	Bi-Weekly
Dog Control	3,400.00	Monthly
Assessor's Clerk	12.00PH	Hourly
Planning Secretary	13.80PH	Hourly
ZBA Secretary	11.00PH	Hourly
Temporary ZBA Secretary	13.80PH	Hourly
Summer Park Director	3,750.00	Bi-Weekly 6 weeks
Summer Park Assistant Director	2,500.00	Bi-Weekly 6 weeks
Town Bookkeeper	20.00	Bi-Weekly

Supervisor Nayer made the following Liaison appointments:

Councilperson Gabaccia	Planning Board
Councilperson Sacks	Zoning Board
Councilperson Miller-Simmons	Park and Rec's
Councilperson Winchell-Sweeney & Miller-Simmons	Economic Advisory Board
Town Board	Street lights and insurance
Town Board	Refuge and auditing
Councilperson Miller-Simmons	Environmental Committee
Councilperson Sacks	Library

Councilperson Miller-Simmons
Councilperson Gabaccia
Councilperson Gabaccia
Councilperson Winchill-Sweeney

Zoning Rev. Committee
Highway Department
Ethics Board
Conservation Res. Comm.

A motion was made by Councilperson Sacks seconded by Councilperson Gabaccia the meeting be adjourned. Motion carried.

Respectfully submitted,

