

Organizational Meeting

1/4/2016

Members Present: Supervisor Nayer, Councilperson Miller-Simmons, Councilperson Mettler, Councilperson Sullivan and Councilperson Gansowski.

Supervisor Nayer opened the Organizational Meeting at 7:00 pm.

A motion was made by Councilperson Sullivan seconded by Councilperson Miller-Simmons to accept County and State bids for materials and equipment for 2016. Motion carried.

The following Resolution was offered by Councilperson Mettler and was seconded by Councilperson Miller-Simmons:

AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS

Agreement between the Highway Superintendent of the Town of Copake, NY and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repairs and improvement of highways, and received from the State for State Aid for the repairs and improvement of highways, shall be expended as follows:

General repairs: The sum of \$183,500 shall be set aside to be expended for primary work and general repairs upon 56.19 miles of town highways, including sluices, culverts, and bridges having a span of less than five feet and boardwalks or the renewals thereof. General repairs to include:

- (a) Sum in the approximate amount of \$8,000 to be expended for the trimming or removal of dead or dangerous trees.
- (b) Sum in the approximate amount of \$60,000 to be expended on the purchase and application of aggregates (gravel, drainage stone, road sealing stone, gabions etc.)
- (c) Sum in the approximate amount of \$69,000 to be expended on the purchase and application of blacktop.
- (d) Sum in the approximate amount of \$11,000 to be expended on the purchase and installation of culvert pipes.
- (e) Sum in the approximate amount of \$20,000 to be expended on the purchase and application of dust control/road stabilization calcium.
- (f) Sum in the approximate amount of \$5,500 to be expended on the repair/replacement of road signs.
- (g) Sum in the approximate amount of \$10,000 to be expended on miscellaneous projects.

Permanent Improvements: The sum of \$131,184.97 shall be set aside to be expended on the Permanent Improvements of town highways. Work shall include blacktop shimming, single seals of oil and stone, and stone and cold mix motor paving.

- (a) Sky Farm Road, commencing at County Route 7 and ending at County Route 7A. Cost to cover a Two inch overlay of cold mix motor pave on the road surface, rental of paving machine, and compaction roller.
- (b) Sky Farm Road, commencing at County Route 7 and ending at County Route 7A. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.
- (c) View Mont Road, commencing at County Route 7A. Cost to cover a Two inch overlay of cold mix motor pave on the road surface, rental of paving machine, and compaction roller.
- (d) View Mont Road, commencing at County Route 7A. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.
- (e) High Meadow Road, commencing at Sky Farm Road and ending at Snyder Pond Road. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Resolution # 1	Supervisor Nayer	yes
Dated January 4, 2016	Councilperson Miller-Simmons	yes
Copake, New York	Councilperson Mettler	yes
	Councilperson Sullivan	yes
	Councilperson Gansowski	yes

The following resolution was offered by Councilperson Gansowski seconded by Councilperson Miller-Simmons:

1. WAGES: Effective as of January 1, 2016, the wage rate in all classifications shall be \$20.33 per hour. The Shop Foreman shall receive an additional \$.25 per hour. In each year of the agreement the Deputy Highway Superintendent shall receive an additional \$.50 per hour.
2. The holidays, vacation and sick days for the Highway Employees are per their current contract.

Resolution # 2	Supervisor Nayer	yes
Dated January 4, 2016	Councilperson Miller-Simmons	yes
Copake, New York	Councilperson Mettler	yes
	Councilperson Sullivan	yes
	Councilperson Gansowski	yes

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Sullivan to authorize the Supervisor to invest town funds for the year 2016 in day of deposit and day of withdrawal CD

accounts. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Kenneth J. Dow, Esq. Attorney for the Town for 2016. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Gansowski to appoint Rapport, Meyers LLP Town Council for Casino Matters for 2016. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Miller-Simmons to designate the Columbia Paper and the Register Star official newspapers for the town for 2016. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Miller-Simmons that the regular town board meeting will be held on the second Thursday of each month at 7:00 p.m. with exception of August which will be held the second Saturday of the month at 9:00 a.m. for 2016. Councilperson Gansowski questioned if all the meetings should be on Thursdays as there were only three people at the last Saturday meeting. Supervisor Nayer explained that there used to be four Saturday meeting and the Board dropped back to one. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Sullivan to designate Key Bank official depository for 2016. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Miller-Simmons that the Copake Town Hall be designated District #1 and the Copake Memorial Park Building District #2 polling place for 2016. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to appoint Sickler, Torchia, Allen & Churchill CPAs PC as Town Accountant for 2016. Motion carried.

Supervisor Nayer appointed Himself as Budget Officer for 2016.

A motion was made by Councilperson Miller-Simmons and seconded by Councilperson Gansowski to appoint Michael Kostszewski Code Enforcement Officer for 2016. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Sullivan to appoint Lawrence O. Proper Registrar of Vital Statistic for 2016. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Gansowski to appoint Vana S. Hotaling Deputy Registrar of Vital Statistic for 2016. Motion carried.

A motion was made by Councilperson Gansowski and was seconded by Councilperson Miller-Simmons to appoint Katie Bell as the part time Court Clerk, Janet Glover and Theresa Traver as part time Deputy Court Clerks for 2016. Councilperson Mettler just wanted clarification that there will now be two Deputy Part-time Court Clerks. Supervisor Nayer stated yes they can have as many Deputies as long as they stay within their budget. Motion was carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Gansowski to appoint Lynn Connelly as the Assessor's Clerk for 2016. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Miller-Simmons to appoint Michael Bradway Park Superintendent for 2016. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Wes Powell Dog Control Officer for 2016. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Columbia/Greene Humane Society to be designated animal shelter for the Town of Copake for 2016. Motion carried.

Supervisor Nayer appointed Councilperson Miller-Simmons as Deputy Supervisor for 2016.

Supervisor Nayer appointed Gloria Lyons as Town Historian for 2016.

Supervisor Nayer appointed Theresa Traver as the Town's Bookkeeper for 2016.

Town Clerk Lawrence O. Proper appointed Vana Hotaling Deputy Town Clerk/ Tax Collector for 2016.

Highway Superintendent Gregory appointed Timothy Albright Deputy Highway Superintendent for 2016.

Highway Superintendent announcement of Limited Seasonal Use for: Sunset Rock rd., and Bain rd. (the dead end section)

A motion was made by Councilperson Mettler seconded by Councilperson Gansowski to appoint Robin Bruce as Person-In-Charge of the William Cemetery 2016. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Gansowski to appoint Ronald Piper as Building Custodian and Booking Agent for 2016. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Veronica Fabio as Zoning Board Secretary for 2016. Motion carried

A motion was made by Councilperson Sullivan seconded by Councilperson Mettler to appoint Lisa DeConti as Planning Board Secretary for 2016. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Sean Carbine as Computer Consultant for 2016. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Miller-Simmons to set mileage reimbursement rate at the IRS Rate for the use of private vehicles for Town Business for 2016. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Miller-Simmons to appoint Shannon Hotaling as Code Enforcement Secretary for 2016. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Gansowski that we the members of the Town Board of the Town of Copake do hereby affix the salary for the year beginning

January 1, 2016 for the position of Councilperson at \$3,605.00 per year paid monthly. Motion was carried.

A motion was made by Councilperson Miller-Simmons and seconded by Councilperson Sullivan:

That we the members of the Town Board of the Town of Copake do hereby affix the following Salaries for the year beginning January1, 2016 at the amounts respectfully stated and that the salaries for the following employees be paid at the time specified:

Highway Superintendent	58,216.87	Bi-Weekly
Supervisor	12,875.00	Monthly
Justice (2)	10,300.00	Monthly
Town Clerk/Collector	29,554.00	Monthly
Deputy Town Clerk	14.20 PH	Monthly
Sole assessor	28,000.00	Bi-Weekly
Code Enforcement Officer	18,500.00	Monthly
Code Enforcement Secretary	14.20 PH	Monthly
Part-time Court Clerk	14.20 PH	Bi-Weekly
Part-time Deputy Court Clerks	14.20 PH	Bi-Weekly
Historian	425.00	Yearly
Park Superintendent	7,875.00	Bi-Weekly
Custodian/Booking Agent	15,300.00	Bi-Weekly
Dog Control	3,600.00	Monthly
Assessor's Clerk	14.20 PH	Bi-Weekly
Planning Secretary	14.20 PH	Monthly
ZBA Secretary	14.20 PH	Monthly
Town Bookkeeper	20.00 PH	Bi-Weekly

Motion carried.

Supervisor Nayer made the following Liaison appointments:

Councilperson Sullivan	Planning Board
Councilperson Sullivan	Ethics Board
Councilperson Miller-Simmons	Park and Rec's
Town Board	Street lights and insurance
Town Board	Refuge and auditing
Councilperson Sullivan	Environmental Committee
Supervisor Nayer	Highway Department
Councilperson Gansowski	Zoning Board of Appeals
Councilperson Gansowski	Conservation Adv. Comm.
Councilperson Mettler	Copake Hamlet Revitalization Comm.
Councilperson Mettler	Ag & Farmland Protection Comm.
Councilperson Miller-Simmons	Assessor's Office

Motion was carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Miller-Simmons that the meeting be adjourned. Motion carried.

