

Organizational Meeting

1/4/2017

Members Present: Supervisor Nayer, Councilperson Mettler, Councilperson Sullivan and Councilperson Gansowski. Councilperson Miller-Simmons absent.

Supervisor Nayer opened the Organizational Meeting at 7:00 pm.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to accept County and State bids for materials and equipment for 2017. Motion carried.

The following Resolution was offered by Councilperson Mettler and was seconded by Councilperson Gansowski:

**AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS**

AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS

Agreement between the Highway Superintendent of the Town of Copake, NY and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repairs and improvement of highways, and received from the State for State Aid for the repairs and improvement of highways, shall be expended as follows:

General repairs: The sum of \$183,500 shall be set aside to be expended for primary work and general repairs upon 56.19 miles of town highways, including sluices, culverts, and bridges having a span of less than five feet and boardwalks or the renewals thereof.

General repairs to include: The trimming or removal of dead or dangerous trees. The purchase and application of aggregates (gravel, drainage stone, road sealing stone, gabions etc.). The purchase and application of blacktop. The purchase and installation of culvert pipes. The purchase and application of dust control/road stabilization calcium. The repair/replacement of road signs. Other miscellaneous projects.

Permanent Improvements: The sum of \$161,059.66 shall be set aside to be expended on the Permanent Improvements of town highways. Work shall include blacktop shimming and single seals of oil and stone.

Yonderview Road, commencing at State Route 22 and ending at the Town Line. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Farm Road, commencing at State Route 22 and ending at County Route 7A. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Mountain View Road, commencing at Farm Road and ending at County Route 7A. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Empire Road, commencing at County Route 7 and ending at the Town Line. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Weed Mine Road, commencing at State Route 22 and ending at the Town Line. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Park Side Drive, commencing at Mountain View Road and ending at the Dead End. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Trout Brook Road, commencing at Empire Road and ending at State Route 22. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Valley View Road, commencing at Weed Mine Road and ending at 1700 feet, additionally commencing at State Route 344 and ending at High Valley Road. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Taconic Street, commencing at County Route 7A and ending at the Dead End. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Snyder Pond Road, commencing at County Route 7A and ending at County Route 7. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Resolution # 1	Supervisor Nayer	yes
Dated January 4, 2017	Councilperson Miller-Simmons	absent
Copake, New York	Councilperson Mettler	yes
	Councilperson Sullivan	absent
	Councilperson Gansowski	yes

The following resolution was offered by Councilperson Mettler seconded by Councilperson Gansowski:

1. HIGHWAY WAGES: Effective as of January 1, 2017, the wage rate in all classifications shall be \$20.74 per hour. The Shop Foreman shall receive an additional \$.25 per hour. In each year of the agreement the Deputy Highway Superintendent shall receive an additional \$.50 per hour.
2. The holidays, vacation and sick days for the Highway Employees are per their current contract.

Resolution # 2	Supervisor Nayer	yes
Dated January 4, 2017	Councilperson Miller-Simmons	absent
Copake, New York	Councilperson Mettler	yes
	Councilperson Sullivan	absent
	Councilperson Gansowski	yes

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to authorize the Supervisor to invest town funds for the year 2017 in day of deposit and day of withdrawal CD accounts.

Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Gansowski to appoint Kenneth J. Dow, Esq. Attorney for the Town for 2017. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Gansowski to appoint Rapport, Meyers LLP Town Council for Casino Matters for 2017. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to designate the Columbia Paper and the Register Star official newspapers for the town for 2017. Motion carried.

A motion was made by Councilperson Mettler seconded by Supervisor Nayer that the regular town board meeting will be held on the second Thursday of each month at 7:00 p.m. with exception of August which will be held the second Saturday of the month at 9:00 a.m. for 2017. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to designate Key Bank official depository for 2017. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler that the Copake Town Hall be designated District #1 and the Copake Memorial Park Building District #2 polling place for 2017. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Gansowski to appoint Sickler, Torchia, Allen & Churchill CPAs PC as Town Accountant for 2017. Motion carried.

Supervisor Nayer appointed Himself as Budget Officer for 2017.

A motion was made by Councilperson Mettler and seconded by Councilperson Sullivan to appoint Lee Hiem Code Enforcement Officer/Building Inspector for 2017. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Sullivan to appoint Lawrence O. Proper Registrar of Vital Statistic for 2017. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Gansowski to appoint Vana S. Hotaling Deputy Registrar of Vital Statistic for 2017. Motion carried.

A motion was made by Councilperson Mettler and was seconded by Councilperson Gansowski to appoint Katie Bell, Nicole Miller and Theresa Traver as part time Court Clerks for 2017. Motion was carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Sullivan to appoint Lynn Connelly as the Assessor's Clerk for 2017. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint William H. Gregory Park Superintendent for 2017. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Gansowski to appoint Wes Powell Dog Control Officer for 2017. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Columbia/Greene Humane Society to be designated animal shelter for the Town of Copake for 2017. Motion carried.

Supervisor Nayer appointed Councilperson Miller-Simmons as Deputy Supervisor for 2017.

Supervisor Nayer appointed Gloria Lyons as Town Historian for 2017.

Supervisor Nayer appointed Theresa Traver as the Town's Bookkeeper for 2017.

Town Clerk Lawrence O. Proper appointed Vana Hotaling Deputy Town Clerk/ Tax Collector for 2017.

Highway Superintendent Gregory appointed Timothy Albright Deputy Highway Superintendent for 2017.

Highway Superintendent announcement of Limited Seasonal Use for: Sunset Rock Road.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Robin Bruce as Person-In-Charge of the William Cemetery 2017. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Robert Callahan as Building Custodian and Booking Agent for 2017. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Sullivan to appoint Veronica Fabio as Zoning Board Secretary for 2017. Motion carried

A motion was made by Councilperson Sullivan seconded by Councilperson Gansowski to appoint Lisa DeConti as Planning Board Secretary for 2017. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Mettler to appoint Sean Carbine as Computer Consultant for 2017. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Sullivan to set mileage reimbursement rate at the IRS Rate for the use of private vehicles for Town Business for 2017. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Gansowski to appoint Theresa Traver as Code Enforcement/Building Inspector Secretary for 2017. Motion carried.

A motion was made by Councilperson Sullivan seconded by Councilperson Gansowski that we the members of the Town Board of the Town of Copake do hereby affix the salary for the year beginning January 1, 2017 for the position of Councilperson at \$3,605.00 per year paid monthly. Motion was carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Sullivan to appoint Bryan Van Tassel as Summer Program Director for 2017. Motion carried.

A motion was made by Councilperson Mettler and seconded by Councilperson Gansowski:

That we the members of the Town Board of the Town of Copake do hereby affix the following Salaries for the year beginning January 1, 2017 at the amounts respectfully stated and that the salaries for the following employees be paid at the time specified:

Highway Superintendent	59,381.21	Bi-Weekly
Supervisor	12,875.00	Monthly
Justice (2)	10,300.00	Monthly
Town Clerk/Collector	29,554.00	Monthly
Deputy Town Clerk	14.50 PH	Monthly
Sole assessor	28,000.00	Bi-Weekly
Code Enforcement Officer	19,000.00	Monthly
Code Enforcement Secretary	14.50 PH	Bi-Weekly
Part-time Court Clerk (3)	14.50 PH	Bi-Weekly
Historian	425.00	Yearly
Park Superintendent	7,875.00	Bi-Weekly
Custodian/Booking Agent	15,300.00	Monthly
Dog Control	3,600.00	Monthly
Assessor's Clerk	14.50 PH	Bi-Weekly
Planning Secretary	14.50 PH	Monthly
ZBA Secretary	14.50 PH	Monthly
Town Bookkeeper	20.00 PH	Bi-Weekly
Summer Program Director	\$4,000.00	Bi-Weekly
Asst. Summer Program Director	\$2,650.00	Bi-Weekly
Motion carried.		

Supervisor Nayer made the following Liaison appointments:

Councilperson Sullivan	Planning Board
Councilperson Sullivan	Ethics Board
Councilperson Sullivan	Broad Band Committee
Councilperson Miller-Simmons	Park and Rec's
Town Board	Street lights and insurance
Town Board	Refuge and auditing
Councilperson Sullivan	Environmental Committee
Supervisor Nayer	Highway Department
Councilperson Gansowski	Zoning Board of Appeals
Councilperson Gansowski	Conservation Adv. Comm.
Councilperson Mettler	Copake Hamlet Revitalization Task Force
Councilperson Mettler	Agricultural Advisory Comm.
Councilperson Miller-Simmons	Assessor's Office

A motion was made by Councilperson Mettler seconded by Councilperson Gansowski that the meeting be adjourned. Motion carried.

Respectfully submitted,