

Organizational Meeting

1/3/2018

Members Present: Supervisor Nayer, Councilperson Miller-Simmons and Councilperson Mettler. Councilperson Gansowski and Councilperson Wolf absent.

Supervisor Nayer opened the Organizational Meeting at 7:00 pm.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to accept County and State bids for materials and equipment for 2018. Motion carried.

The following Resolution was offered by Councilperson Miller-Simmons and was seconded by Councilperson Mettler:

AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS

Agreement between the Highway Superintendent of the Town of Copake, NY and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repairs and improvement of highways, and received from the State for State Aid for the repairs and improvement of highways, shall be expended as follows:

General repairs: The sum of \$204,000 shall be set aside to be expended for primary work and general repairs upon 56.19 miles of town highways, including sluices, culverts, and bridges having a span of less than five feet and boardwalks or the renewals thereof.

General repairs to include: The trimming or removal of dead or dangerous trees. The purchase and application of aggregates (gravel, drainage stone, road sealing stone, gabions etc.). The purchase and application of blacktop. The purchase and installation of culvert pipes. The purchase and application of dust control/road stabilization calcium. The repair/replacement of road signs. Other miscellaneous projects.

Permanent Improvements: The sum of \$131,184.97 shall be set aside to be expended on the Permanent Improvements of town highways. Work shall include blacktop shimming, single seals of oil and stone and cold mix motor paving.

(a) Overlook Road, commencing at Farm Road and ending at Twin Bridges Road. Cost to cover a two inch overlay of cold mix motor pave on the road surface, rental of paving machines, and compaction roller.

(b) Overlook Road, commencing at Farm Road and ending at Twin Bridges Road. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

(c) Deer Track Lane, commencing and ending at Underhill Road. Cost to cover a two inch overlay of cold mix motor pave on the road surface, rental of paving machines, and compaction roller.

(d) Deer Track Lane, commencing and ending at Underhill Road. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

(e) Twin Bridges Road, commencing at White Barn Road and covering a distance of 700 feet west. Cost to cover a two inch overlay of cold mix motor pave on the road surface, rental of paving machines, and compaction roller.

(f) Twin Bridges Road commencing at Farm Road and ending at County Route 7A. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

(g) Underhill Road, commencing at Anthony Street and ending at Black Grocery Road. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Black Grocery Road commencing at Overlook Road and ending at the Dead End. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Resolution # 1	Supervisor Nayer	yes
Dated January 3, 2018	Councilperson Miller-Simmons	yes
Copake, New York	Councilperson Mettler	yes
	Councilperson Gansowski	absent
	Councilman Wolf	absent

The following resolution was offered by Councilperson Mettler seconded by Councilperson Miller-Simmons:

1. HIGHWAY WAGES: Effective as of January 1, 2018, the wage rate in all classifications shall be \$21.05 per hour. The Shop Foreman shall receive an additional \$.25 per hour. In each year of the agreement the Deputy Highway Superintendent shall receive an additional \$.50 per hour.
2. The holidays, vacation and sick days for the Highway Employees are per their current contract.

Resolution # 2	Supervisor Nayer	yes
Dated January 3, 2018	Councilperson Miller-Simmons	yes
Copake, New York	Councilperson Mettler	yes
	Councilperson Gansowski	absent
	Councilman Wolf	absent

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to authorize the Supervisor to invest town funds for the year 2018 in day of deposit and day of withdrawal CD accounts. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to appoint Kenneth J. Dow, Esq. Attorney for the Town for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to appoint Whitebeck, Benedict & Smith LLP Town Council for Cascino Matters for 2018. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to designate the Columbia Paper and the Register Star official newspapers for the town for 2018. Motion carried.

A motion was made by Councilperson Mettler seconded by Supervisor Nayer that the regular town board meeting will be held on the second Thursday of each month at 7:00 p.m. with exception of August which will be held the second Saturday of the month at 9:00 a.m. for 2018. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to designate Key Bank, Kinderhook Bank and Bank of Greene County official depository for 2018. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons that the Copake Town Hall be designated District #1 and the Copake Memorial Park Building District #2 polling place for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Supervisor Nayer to appoint Sickler, Torchia, Allen & Churchill CPAs PC as Town Accountant for 2018. Motion carried.

Supervisor Nayer appointed Himself as Budget Officer for 2018.

A motion was made by Councilperson Mettler and seconded by Councilperson Miller-Simmons to appoint Lee Hiem Code Enforcement Officer/Building Inspector for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to appoint Lawrence O. Proper Registrar of Vital Statistic for 2018. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to appoint Vana S. Hotaling Deputy Registrar of Vital Statistic for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons and was seconded by Councilperson Mettler to appoint Nicole Miller and Theresa Traver as part time Court Clerks for 2018. Motion was carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to appoint Lynn Connelly as the Assessor's Clerk for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to appoint William H. Gregory, Jr Park Superintendent for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to appoint Wes Powell Dog Control Officer for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to appoint Columbia/Greene Humane Society to be designated animal shelter for the Town of Copake for 2018. Motion carried.

Supervisor Nayer appointed Councilperson Miller-Simmons as Deputy Supervisor for 2018.

Supervisor Nayer appointed Gloria Lyons as Town Historian for 2018.

Supervisor Nayer appointed Theresa Traver as the Town's Bookkeeper for 2018.

Town Clerk Lawrence O. Proper appointed Vana Hotaling and Veronica Fabio as Deputy Town Clerks/ Tax Collectors for 2018.

Highway Superintendent Gregory appointed Timothy Albright Deputy Highway Superintendent for 2018.

Highway Superintendent announcement of Limited Seasonal Use for: Sunset Rock Road.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to appoint Robin Bruce as Person-In-Charge of the William Cemetery 2018. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to appoint Robert Callahan as Building Custodian and Booking Agent for 2018. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to appoint Veronica Fabio as Zoning Board Secretary for 2018. Motion carried

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to appoint Lisa DeConti as Planning Board Secretary for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to appoint Sean Carbine as Computer Consultant for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to set mileage reimbursement rate at the IRS Rate for the use of private vehicles for Town Business for 2018. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Miller-Simmons to appoint Theresa Traver as Code Enforcement/Building Inspector Secretary for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler that we the members of the Town Board of the Town of Copake do hereby affix the salary for the year beginning January 1, 2018 for the position of Councilperson at \$3,605.00 per year paid monthly. Motion was carried.

A motion was made by Councilperson Mettler seconded by Supervisor Nayer to appoint Bryan Van Tassel as Summer Program Director for 2018. Motion carried.

A motion was made by Councilperson Mettler seconded by Supervisor Nayer to appoint Hollie Van Tassel as Assistant Summer Program Director for 2018. Motion carried.

A motion was made by Councilperson Miller-Simmons and seconded by Supervisor Nayer:

That we the members of the Town Board of the Town of Copake do hereby affix the following Salaries for the year beginning January 1, 2018 at the amounts respectfully stated and that the salaries for the following employees be paid at the time specified:

Highway Superintendent	60,271.93	Bi-Weekly
Supervisor	12,875.00	Monthly
Justice (2)	10,300.00	Monthly
Town Clerk/Collector	29,554.00	Monthly
Deputy Town Clerk (2)	15.00 PH	Monthly
Sole assessor	28,000.00	Bi-Weekly
Code Enforcement Officer	19,000.00	Monthly
Code Enforcement Secretary	15.00 PH	Bi-Weekly
Part-time Court Clerk (2)	15.00 PH	Bi-Weekly
Historian	425.00	Yearly
Park Superintendent	7,875.00	Bi-Weekly
Custodian/Booking Agent	15,300.00	Monthly
Dog Control	3,600.00	Monthly
Assessor's Clerk	15.00 PH	Bi-Weekly
Planning Secretary	15.00 PH	Monthly
ZBA Secretary	15.00 PH	Monthly
Town Bookkeeper	20.00 PH	Bi-Weekly
Summer Program Director	\$4,000.00	Bi-Weekly
Asst. Summer Program Director	\$2,650.00	Bi-Weekly
Motion carried.		

Supervisor Nayer made the following Liaison appointments:

Councilperson Wolf	Planning Board
Councilperson Wolf	Ethics Board
Councilperson Wolf	Broad Band Committee
Councilperson Miller-Simmons	Park and Rec's
Town Board	Street lights and insurance
Town Board	Refuge and auditing
Councilperson Wolf	Environmental Committee
Supervisor Nayer	Highway Department
Councilperson Gansowski	Zoning Board of Appeals
Councilperson Gansowski	Conservation Adv. Comm.
Councilperson Mettler	Copake Hamlet Revitalization Task Force
Councilperson Miller-Simmons	Agricultural Advisory Comm.
Councilperson Mettler	Assessor's Office

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler that the meeting be adjourned. Motion carried.

Respectfully submitted,