

Organizational Meeting

1/2/2019

Members Present: Supervisor Nayer, Councilperson Miller-Simmons, Councilperson Mettler, Councilperson Gansowski and Councilperson Wolf.

Supervisor Nayer opened the Organizational Meeting at 7:00 pm.

A motion was made by Supervisor Nayer seconded by Councilperson Miller-Simmons to accept Counties, NPP and State bids for materials and equipment for 2019. Motion carried.

The following Resolution was offered by Councilperson Gansowski and was seconded by Councilperson Wolf:

AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS

Agreement between the Highway Superintendent of the Town of Copake, NY and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repairs and improvement of highways, and received from the State for State Aid for the repairs and improvement of highways, shall be expended as follows:

General repairs: The sum of \$269,000 shall be set aside to be expended for primary work and general repairs upon 53.48 miles of town highways, including sluices, culverts, and bridges having a span of less than five feet and boardwalks or the renewals thereof.

General repairs to include: The trimming or removal of dead or dangerous trees. The purchase and application of aggregates (gravel, drainage stone, road sealing stone, gabions etc.). The purchase and application of blacktop. The purchase and installation of culvert pipes. The purchase and application of dust control/road stabilization calcium. The repair/replacement of road signs. Purchase of diesel and gasoline fuels. Other miscellaneous projects.

Permanent Improvements: The sum of \$131,184.97 shall be set aside to be expended on the Permanent Improvements of town highways. Work shall include blacktop shimming and single seals of oil and stone.

- (a) Breezy Hill Road, commencing at North Mountain Road and ending at the town line. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.
- (b) Catamount Road, commencing at State Route 23. Cost to cover a two inch overlay of cold mix motor pave on the road surface, rental of paving machines, and compaction roller.
- (c) Cemetery Road, commencing at North Mountain Road and ending at State Route 344. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

- (d) Maple Street, commencing at Anthony Street and ending at the town line. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.
- (e) Miles Road commencing and ending at State Route 344. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.
- (f) Mountain View Street, commencing at State Route 344 and ending at the dead end. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.
- (g) North Mountain Road, commencing at State Route 22 and ending at State Route 344. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.
- (h) Old 22, commencing at State Route 22 and ending at State Route 22. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.
- (i) Odyssey Farm North Road, commencing at State Route 22 and ending at the dead end. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.
- (j) Orphan Farm Road, commencing at State Route 22 and ending at the dead end. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.
- (k) School Road, commencing at State Route 22 and ending at Yonderview Road. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Valley View Road, commencing at State Route 344 and ending at High Valley Road. Cost to cover a single seal of oil and stone on the road surface, rental of chip machine, and compaction roller.

Resolution # 1	Supervisor Nayer	yes
Dated January 2, 2019	Councilperson Miller-Simmons	yes
Copake, New York	Councilperson Mettler	yes
	Councilperson Gansowski	yes
	Councilman Wolf	yes

The following resolution was offered by Councilperson Gansowski seconded by Councilperson Miller-Simmons:

1. HIGHWAY WAGES: Effective as of January 1, 2019 the wage rate in all classifications shall be \$21.47 per hour. The Shop Foreman shall receive an additional \$.25 per hour. In each year of the agreement the Deputy Highway Superintendent shall receive an additional \$.50 per hour.
2. The holidays, vacation and sick days for the Highway Employees are per their current contract.

Resolution # 2	Supervisor Nayer	yes
Dated January 2, 2019	Councilperson Miller-Simmons	yes

Copake, New York	Councilperson Mettler	yes
	Councilperson Gansowski	yes
	Councilman Wolf	yes

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to authorize the Supervisor to invest town funds for the year 2019 in day of deposit and day of withdrawal CD accounts. Motion carried.

A motion was made by Councilperson Wolf seconded by Councilperson Gansowski to appoint Kenneth J. Dow, Esq. Attorney for the Town for 2019. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to appoint Whitebeck, Benedict & Smith LLP Town Council for Cascino Matters for 2019. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to designate the Columbia Paper and the Register Star official newspapers for the town for 2019. Motion carried.

A motion was made by Councilperson Wolf seconded by Councilperson Mettler that the regular town board meeting will be held on the second Thursday of each month at 7:00 p.m. with exception of August which will be held the second Saturday of the month at 9:00 a.m. for 2019. Motion carried.
Councilperson Gansowski abstained.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Wolf to designate Key Bank, TD Bank, Kinderhook Bank and Bank of Greene County official depositories for 2019. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Gansowski that the Copake Town Hall be designated District #1 and the Copake Memorial Park Building District #2 polling place for 2019. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Sickler, Torchia, Allen & Churchill CPAs PC as Town Accountant for 2019. Motion carried.

Supervisor Nayer appointed Himself as Budget Officer for 2019.

A motion was made by Councilperson Wolf and seconded by Councilperson Gansowski to appoint Lee Hiem Code Enforcement Officer/Building Inspector for 2019. Motion carried.

A motion was made by Councilperson Wolf seconded by Councilperson Gansowski to appoint Lawrence O. Proper Registrar of Vital Statistic for 2019. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Gansowski to appoint Vana S. Hotaling Deputy Registrar of Vital Statistic for 2019. Motion carried.

A motion was made by Councilperson Wolf and was seconded by Councilperson Mettler to appoint Nicole Miller as part time Court Clerk for 2019. Motion was carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Wolf to appoint Lynn Connolly as the Assessor's Clerk for 2019. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Wolf to appoint William H. Gregory, Jr Park Superintendent for 2019. Motion carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Wes Powell Dog Control Officer for 2019. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Gansowski to appoint Pine Plains Veterinary Hospital to be designated animal shelter for the Town of Copake for 2019. Motion carried.

Supervisor Nayer appointed Councilperson Miller-Simmons as Deputy Supervisor for 2019.

Supervisor Nayer appointed Gloria Lyons as Town Historian for 2019.

Supervisor Nayer appointed Theresa Traver as the Town's Bookkeeper for 2019.

Town Clerk Lawrence O. Proper appointed Vana Hotaling and Lynn Connolly as Deputy Town Clerks/ Tax Collectors for 2019.

Highway Superintendent Gregory appointed Jeremy Holdridge Deputy Highway Superintendent for 2019.

Highway Superintendent announcement of Limited Seasonal Use for: Sunset Rock Road.

A motion was made by Councilperson Wolf seconded by Councilperson Gansowski to appoint Robin Bruce as Person-In-Charge of the William Cemetery 2019. Motion carried.

A motion was made by Councilperson Mettler seconded by Councilperson Gansowski to appoint Robert Callahan as Building Custodian and Booking Agent for 2019. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Wolf to appoint Veronica Fabio as Zoning Board Secretary for 2019. Motion carried

A motion was made by Councilperson Wolf seconded by Councilperson Gansowski to appoint Lisa DeConti as Planning Board Secretary for 2019. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to appoint Sean Carbine as Computer Consultant for 2019. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to set mileage reimbursement rate at the IRS Rate for the use of private vehicles for Town Business for 2019. Motion carried.

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Mettler to appoint Theresa Traver as Code Enforcement/Building Inspector Secretary for 2019. Motion carried.

A motion was made by Supervisor Nayer seconded by Councilperson Mettler that we the members of the Town Board of the Town of Copake do hereby affix the salary for the year beginning January 1, 2019 for the position of Councilperson at \$3,605.00 per year paid monthly. Motion was carried.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Bryan Van Tassel as Summer Program Director for 2019. Motion carried. Councilperson Miller-Simmons abstained.

A motion was made by Councilperson Gansowski seconded by Councilperson Mettler to appoint Hollie Van Tassel as Assistant Summer Program Director for 2019. Motion carried. Councilperson Miller-Simmons abstained.

A motion was made by Councilperson Mettler and seconded by Councilperson Wolf:

That we the members of the Town Board of the Town of Copake do hereby affix the following Salaries for the year beginning January 1, 2019 at the amounts respectfully stated and that the salaries for the following employees be paid at the time specified:

Budget Officer	1,500.00	Monthly
Highway Superintendent	61,477.37	Bi-Weekly
Supervisor	12,875.00	Monthly
Justice (2)	10,300.00	Monthly
Town Clerk/Collector	29,554.00	Monthly
Deputy Town Clerk (2)	15.00 PH	1 Monthly & 1 Bi-Weekly
Sole assessor	28,000.00	Bi-Weekly
Code Enforcement Officer	19,500.00	Monthly
Code Enforcement Secretary	15.00 PH	Bi-Weekly
Part-time Court Clerk	15.00 PH	Bi-Weekly
Historian	425.00	Yearly
Park Superintendent	8,175.00	Bi-Weekly
Custodian/Booking Agent	15,500.00	Monthly
Dog Control	3,850.00	Monthly
Assessor's Clerk	15.00 PH	Bi-Weekly
Planning Secretary	15.00 PH	Monthly
ZBA Secretary	15.00 PH	Monthly
Town Bookkeeper	20.00 PH	Bi-Weekly
Summer Program Director	\$4,250.00	Bi-Weekly
Asst. Summer Program Director	\$2,800.00	Bi-Weekly

Motion carried.

Supervisor Nayer made the following Liaison appointments:

Councilperson Wolf	Planning Board
Councilperson Wolf	Ethics Board
Councilperson Wolf	Broad Band Committee
Councilperson Miller-Simmons	Park and Rec's
Town Board	Street lights and insurance
Town Board	Refuge and auditing
Councilperson Mettler	Rt. 7A Rehab Committee
Supervisor Nayer	Highway Department
Councilperson Gansowski	Zoning Board of Appeals
Councilperson Miller-Simmons	Conservation Adv. Comm.

Councilperson Mettler
Councilperson Gansowski
Supervisor Nayer

Copake Hamlet Revitalization Task Force
Agricultural Advisory Comm.
Assessor's Office

A motion was made by Councilperson Miller-Simmons seconded by Councilperson Wolf that the meeting be adjourned. Motion carried.

Respectfully submitted,