

**TOWN OF COPAKE
TOWN BOARD MEETING
MAY 8, 2014**

AGENDA

- Approval of Minutes
4/10/2014 Town Board Meeting
- Announcements
- Correspondence
- Public Forum
- Department Head & Committee Reports
- New Business
Environmental Committee Letter on Local Law #1
Sign for Old Williams Cemetery
- Old Business
- Resolutions
Amendment to Policy Manual
- Budget
1st Quarter Sales Tax Check
- Councilpersons' Reports
- Public Forum
- Approval of Bills
- Adjournment

RESOLUTION

Whereas, by a Motion passed at the January 10, 2013 Town Board meeting the Town Board of Copake duly approved the Town of Copake Policy Manual;

And whereas, Section VI (B) (5) of the Manual requires that individuals on the Planning Board and Zoning Board of Appeals obtain prior approval of the Town Board in order to attend Training Sessions,

And whereas, in practice, it is the policy of the Town to require prior approval for all training which is to be paid for by the Town;

And whereas, the Town Board desires that the practice in the Town and the Policy Manual should be consistent;

And whereas, the Town Board seeks to encourage ongoing training, but also seeks to exercise control over the cost of said training;

It is hereby

Resolved: That Section VI (B)(5) of the Town of Copake Policy Manual is amended to read as follows:

The cost of attendance at training sessions by employees and members of Boards must be pre-approved by the Town Board. Requests for approval must be made prior to registration for the session. Overnight lodging in conjunction with training must likewise be pre-approved but shall not be paid for by the Town except in exceptional circumstances (e.g. where the training is beyond a reasonable driving distance as determined by the Town Board, and there are no comparable courses within a shorter distance.)