

TOWN OF COPAKE, NEW YORK

ANNUAL FINANCIAL REPORT

UPDATE DOCUMENT

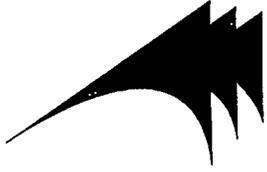
DECEMBER 31, 2019

TOWN OF COPAKE, NEW YORK

TABLE OF CONTENTS

DECEMBER 31, 2019

Independent Accountant’s Disclaimer	ii
Annual Financial Report Update Document	1
Notes to the Financial Statements	43



Sickler, Torchia
Allen & Churchill, CPA's, PC
Your Partner When It Counts

Robert J. Allen, CPA
Victor V. Churchill, CPA
Edward J. Gower II, CPA
Joseph J. Montalto, CPA
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Michael A. Torchia, Jr., CPA, CVA

INDEPENDENT ACCOUNTANT'S DISCLAIMER

To Town Board of the
Town of Copake
Copake, New York

The accompanying financial statements of the Town of Copake (the Town) as of and for the year ended December 31, 2019, which collectively comprise the Town's annual financial report update document included in the accompanying prescribed form, were not subjected to an audit, review, or compilation engagement by us. Accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

Sickler, Torchia, Allen & Churchill, CPA's, P.C.
Hudson, New York
April 24, 2020

All Numbers in This Report
Have Been Rounded To
The Nearest Dollar

ANNUAL FINANCIAL REPORT

UPDATE DOCUMENT

For The

TOWN of Copake

County of Columbia

For the Fiscal Year Ended 12/31/2019

AUTHORIZATION

ARTICLE 3, SECTION 30 of the GENERAL MUNICIPAL LAW:

1. ***Every Municipal Corporation *** shall annually make a report of its financial condition to the Comptroller. Such report shall be made by the Chief Fiscal Officer of such Municipal Corporation ***

5. All reports shall be certified by the officer making the same and shall be filed with the Comptroller *** It shall be the duty of the incumbent officer at the time such reports are required to be filed with the Comptroller to file such report ***

State of NEW YORK
Office of The State Comptroller
Division of Local Government and School Accountability
Albany, New York 12236

TOWN OF Copake

***** FINANCIAL SECTION *****

Financial Information for the following funds and account groups are included in the Annual Financial Report filed by your government for the fiscal year ended 2018 and has been used by the OSC as the basis for preparing this update document for the fiscal year ended 2019:

- (A) GENERAL
- (CM) MISCELLANEOUS SPECIAL REV
- (DA) HIGHWAY-TOWN-WIDE
- (K) GENERAL FIXED ASSETS
- (SL) LIGHTING
- (TA) AGENCY
- (W) GENERAL LONG-TERM DEBT

All amounts included in this update document for 2018 represent data filed by your government with OSC as reviewed and adjusted where necessary.

***** SUPPLEMENTAL SECTION *****

The Supplemental Section includes the following sections:

- 1) Statement of Indebtedness
- 2) Schedule of Time Deposits and Investments
- 3) Bank Reconciliation
- 4) Local Government Questionnaire
- 5) Schedule of Employee and Retiree Benefits
- 6) Schedule of Energy Costs and Consumption

All numbers in this report will be rounded to the nearest dollar.

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(A) GENERAL

Balance Sheet

Code Description	2018	Emp Code	2019
Assets			
Cash	2,287,208	A200	3,062,207
Petty Cash	420	A210	420
TOTAL Cash	2,287,628		3,062,627
Accounts Receivable	17,830	A380	13,186
TOTAL Other Receivables (net)	17,830		13,186
Due From Other Funds		A391	
TOTAL Due From Other Funds	0		0
Due From Other Governments	194,350	A440	188,550
TOTAL Due From Other Governments	194,350		188,550
Prepaid Expenses	5,257	A480	7,564
TOTAL Prepaid Expenses	5,257		7,564
Cash Special Reserves	1,111,603	A230	1,130,856
TOTAL Restricted Assets	1,111,603		1,130,856
TOTAL Assets and Deferred Outflows of Resources	3,616,668		4,402,783

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(A) GENERAL

Balance Sheet

Code Description	2018	Code	2017
Accounts Payable	9,947	A600	16,893
TOTAL Accounts Payable	9,947		16,893
Accrued Liabilities	2,168	A601	6,206
TOTAL Accrued Liabilities	2,168		6,206
Overpayments & Clearing Account	453	A690	3,461
TOTAL Other Liabilities	453		3,461
Due To Other Funds	3,261	A630	3,261
TOTAL Due To Other Funds	3,261		3,261
TOTAL Liabilities	15,829		29,821
Fund Balance			
Not in Spendable Form	5,257	A806	7,564
TOTAL Nonspendable Fund Balance	5,257		7,564
Capital Reserve	1,010,314	A878	1,027,813
Reserve For Repairs	101,289	A882	103,043
TOTAL Restricted Fund Balance	1,111,603		1,130,856
Unassigned Fund Balance	2,483,979	A917	3,234,542
TOTAL Unassigned Fund Balance	2,483,979		3,234,542
TOTAL Fund Balance	3,600,839		4,372,962
TOTAL Liabilities, Deferred Inflows And Fund Balance	3,616,668		4,402,783

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(A) GENERAL

Results of Operation

Code Description	2018	Exp Code	2019
Revenues			
Real Property Taxes	283,581	A1001	283,581
TOTAL Real Property Taxes	283,581		283,581
Interest & Penalties On Real Prop Taxes	8,319	A1090	15,061
TOTAL Real Property Tax Items	8,319		15,061
Non Prop Tax Dist By County	579,869	A1120	606,876
Franchises	25,735	A1170	29,768
TOTAL Non Property Tax Items	605,604		636,644
Clerk Fees	1,670	A1255	2,299
Public Pound Charges, Dog Control Fees	60	A1550	
Zoning Fees	1,711	A2110	2,050
Planning Board Fees	1,550	A2115	2,403
TOTAL Departmental Income	4,991		6,752
Misc Revenue, Other Govts	28,552	A2389	28,660
Share of Joint Activity, Other Govts	8,250	A2390	9,650
TOTAL Intergovernmental Charges	36,802		38,310
Interest And Earnings	24,314	A2401	79,170
Rental of Real Property	3,120	A2410	4,165
TOTAL Use of Money And Property	27,434		83,335
Dog Licenses	800	A2544	752
Building And Alteration Permits	61,451	A2555	62,775
Permits, Other	125	A2590	125
TOTAL Licenses And Permits	62,376		63,652
Fines And Forfeited Bail	44,354	A2610	29,288
TOTAL Fines And Forfeitures	44,354		29,288
Sales of Equipment	5,260	A2665	
Insurance Recoveries	41,511	A2680	13,414
TOTAL Sale of Property And Compensation For Loss	46,771		13,414
Refunds of Prior Year's Expenditures	33,252	A2701	683
Gifts And Donations	27,000	A2705	24,000
Employees Contributions	1,248	A2709	999
Unclassified (specify)	864	A2770	403
TOTAL Miscellaneous Local Sources	62,364		26,085
St Aid, Revenue Sharing	11,239	A3001	11,239
St Aid, Mortgage Tax	120,228	A3005	187,246
St Aid - Other (specify)	3,200	A3089	2,521
St Aid, Youth Programs	1,429	A3820	1,429
TOTAL State Aid	136,096		202,435
TOTAL Revenues	1,318,692		1,398,557
TOTAL Detail Revenues And Other Sources	1,318,692		1,398,557

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(A) GENERAL

Results of Operation

Code Description	2018	Emp Code	2019
Expenditures			
Legislative Board, Pers Serv	14,420	A10101	14,420
Legislative Board, Contr Expend	1,195	A10104	1,195
TOTAL Legislative Board	15,615		15,615
Municipal Court, Pers Serv	33,204	A11101	33,226
Municipal Court, Equip & Cap Outlay	1,527	A11102	2,521
Municipal Court, Contr Expend	2,959	A11104	4,712
TOTAL Municipal Court	37,690		40,459
Supervisor, pers Serv	12,875	A12201	12,875
Supervisor, contr Expend	23,951	A12204	26,961
TOTAL Supervisor	36,826		39,836
Assessment, Pers Serv	34,510	A13551	34,596
Assessment, Contr Expend	13,002	A13554	860
TOTAL Assessment	47,512		35,456
Clerk, pers Serv	39,073	A14101	38,780
Clerk, contr Expend	2,750	A14104	5,735
TOTAL Clerk	41,823		44,515
Law, Contr Expend	37,117	A14204	14,495
TOTAL Law	37,117		14,495
Buildings, Pers Serv	15,300	A16201	15,500
Buildings, Contr Expend	29,830	A16204	27,534
TOTAL Buildings	45,130		43,034
Central Print & Mail, contr Expend	9,378	A16704	8,146
TOTAL Central Print & Mail	9,378		8,146
Central Data Process & Cap Outlay	669	A16802	7,896
Central Data Process, Contr Expend	3,567	A16804	8,467
TOTAL Central Data Process	4,236		16,363
Unallocated Insurance, Contr Expend	34,608	A19104	37,518
TOTAL Unallocated Insurance	34,608		37,518
Municipal Assn Dues, Contr Expend	1,000	A19204	2,000
TOTAL Municipal Assn Dues	1,000		2,000
TOTAL General Government Support	310,935		297,437
Control of Animals, Pers Serv	3,829	A35101	3,850
Control of Animals, Contr Expend	35	A35104	
TOTAL Control of Animals	3,864		3,850
Safety Inspection, Pers Serv	21,766	A36201	23,241
Safety Inspection, Contr Expend	638	A36204	4,615
TOTAL Safety Inspection	22,404		27,856
TOTAL Public Safety	26,268		31,706
Registrar of Vital Stat Contr Expend	230	A40204	370
TOTAL Registrar of Vital Stat Contr Expend	230		370
TOTAL Health	230		370
Street Admin, Pers Serv	66,272	A50101	78,206
Street Admin, Contr Expend	250	A50104	250
TOTAL Street Admin	66,522		78,456

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(A) GENERAL

Results of Operation

Code Description	2018	Exp Code	2019
Expenditures			
Garage, Contr Expend	18,789	A51324	19,173
TOTAL Garage	18,789		19,173
Sidewalks, Contr Expend	736	A54104	400
TOTAL Sidewalks	736		400
TOTAL Transportation	86,047		98,029
Publicity, Contr Expend	1,048	A64104	1,272
TOTAL Publicity	1,048		1,272
Veterans Service, Contr Expend	500	A65104	
TOTAL Veterans Service	500		0
Programs For Aging, Contr Expend	408	A67724	258
TOTAL Programs For Aging	408		258
TOTAL Economic Assistance And Opportunity	1,956		1,530
Parks, Contr Expend		A71104	1,183
TOTAL Parks	0		1,183
Playgr & Rec Centers, Pers Serv	9,957	A71401	10,578
Playgr & Rec Centers, Equip & Cap Outlay		A71402	60
Playgr & Rec Centers, Contr Expend	26,111	A71404	17,726
TOTAL Playgr & Rec Centers	36,068		28,364
Youth Prog, Pers Serv	20,824	A73101	22,946
Youth Prog, Contr Expend	6,432	A73104	7,500
TOTAL Youth Prog	27,256		30,446
Historian, Contr Expend	425	A75104	425
TOTAL Historian	425		425
Historical Property, Contr Expend	1,075	A75204	5,600
TOTAL Historical Property	1,075		5,600
Celebrations, Contr Expend	1,701	A75504	1,745
TOTAL Celebrations	1,701		1,745
TOTAL Culture And Recreation	66,525		67,763
Zoning, Pers Serv	2,955	A80101	3,645
Zoning, Contr Expend	2,670	A80104	2,380
TOTAL Zoning	5,625		6,025
Planning, Pers Serv	5,168	A80201	6,799
Planning, Contr Expend	7,515	A80204	16,785
TOTAL Planning	12,683		23,584
Cemetery, Pers Serv	120	A88101	120
TOTAL Cemetery	120		120
TOTAL Home And Community Services	18,428		29,729
State Retirement System	19,461	A90108	20,950
Social Security, Employer Cont	23,183	A90308	23,503
Disability Insurance, Empl Bnfts	389	A90558	550

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(A) GENERAL

Results of Operation

Code Description	2018	Fide Code	2019
Expenditures			
Hospital & Medical (dental) Ins, Empl Brft	26,276	A90608	54,864
TOTAL Employee Benefits	69,309		99,867
TOTAL Expenditures	579,698		626,431
TOTAL Detail Expenditures And Other Uses	579,698		626,431

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(A) GENERAL

Analysis of Changes in Fund Balance

Code Description	2018	Eq. Code	2019
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	2,861,842	A8021	3,600,836
Restated Fund Balance - Beg of Year	2,861,842	A8022	3,600,836
ADD - REVENUES AND OTHER SOURCES	1,318,692		1,398,557
DEDUCT - EXPENDITURES AND OTHER USES	579,698		626,431
Fund Balance - End of Year	3,600,836	A8029	4,372,962

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(A) GENERAL

Budget Summary

Line Description	2019	Est Code	2020
Estimated Revenues			
Est Rev - Real Property Taxes	283,581	A1049N	283,581
Est Rev - Real Property Tax Items	10,000	A1099N	10,000
Est Rev - Non Property Tax Items	310,000	A1199N	310,000
Est Rev - Departmental Income	1,250	A1299N	1,250
Est Rev - Intergovernmental Charges	36,631	A2399N	36,300
Est Rev - Use of Money And Property	6,750	A2499N	6,750
Est Rev - Licenses And Permits	29,693	A2599N	29,833
Est Rev - Fines And Forfeitures	35,000	A2649N	25,000
Est Rev - Miscellaneous Local Sources	2,493	A2799N	4,564
Est Rev - State Aid	141,700	A3099N	142,429
TOTAL Estimated Revenues	857,098		849,707
TOTAL Estimated Revenues And Other Sources	857,098		849,707

TOWN OF Copake
 Annual Update Document
 For the Fiscal Year Ending 2019

(A) GENERAL

Budget Summary

Code Description	2018	Exp Code	2019
Appropriations			
App - General Government Support	423,334	A1999N	422,474
App - Public Safety	30,850	A3999N	33,750
App - Health	1,000	A4999N	1,000
App - Transportation	103,275	A5999N	104,198
App - Economic Assistance And Opportunity	8,750	A6999N	8,750
App - Culture And Recreation	80,675	A7999N	71,575
App - Home And Community Services	72,875	A8999N	59,075
App - Employee Benefits	136,339	A9199N	148,885
TOTAL Appropriations	857,098		849,707
TOTAL Appropriations And Other Uses	857,098		849,707

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(CM) MISCELLANEOUS SPECIAL REV

Balance Sheet

Description	2018	Eq Code	2019
Assets			
Cash	20,287	CM200	21,727
TOTAL Cash	20,287		21,727
TOTAL Assets and Deferred Outflows of Resources	20,287		21,727

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(CM) MISCELLANEOUS SPECIAL REV

Balance Sheet

Code Description	2018	2019	2019
Fund Balance			
Assigned Unappropriated Fund Balance	20,287	CM915	21,727
TOTAL Assigned Fund Balance	20,287		21,727
TOTAL Fund Balance	20,287		21,727
TOTAL Liabilities, Deferred Inflows And Fund Balance	20,287		21,727

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(CM) MISCELLANEOUS SPECIAL REV

Results of Operation

Code Description	2018	EgyCode	2019
Revenues			
Interest And Earnings	51	CM2401	63
TOTAL Use of Money And Property	51		63
Unclassified (specify)	4,328	CM2770	2,560
TOTAL Miscellaneous Local Sources	4,328		2,560
TOTAL Revenues	4,379		2,623
TOTAL Detail Revenues And Other Sources	4,379		2,623

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(CM) MISCELLANEOUS SPECIAL REV

Results of Operation

Code Description	2018	Edc Code	2019
Expenditures			
Other Culture And Recreation-Contr Expend	1,688	CM79894	1,183
TOTAL Other Culture And Recreation-Contr Expend	1,688		1,183
TOTAL Culture And Recreation	1,688		1,183
TOTAL Expenditures	1,688		1,183
TOTAL Detail Expenditures And Other Uses	1,688		1,183

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(CM) MISCELLANEOUS SPECIAL REV

Analysis of Changes in Fund Balance

Code Description	2018	Ed Code	2019
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Analysis of Changes in Fund Balance

Fund Balance - Beginning of Year	17,596	CM8021	20,287
Restated Fund Balance - Beg of Year	17,596	CM8022	20,287
ADD - REVENUES AND OTHER SOURCES	4,379		2,623
DEDUCT - EXPENDITURES AND OTHER USES	1,688		1,183
Fund Balance - End of Year	20,287	CM8029	21,727

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(DA) HIGHWAY-TOWN-WIDE

Balance Sheet

Code Description	2018	ExpCode	2019
Assets			
Cash	280,555	DA200	101,895
TOTAL Cash	280,555		101,895
Accounts Receivable	1,222	DA380	
TOTAL Other Receivables (net)	1,222		0
Due From Other Governments		DA440	
TOTAL Due From Other Governments	0		0
Prepaid Expenses	30,996	DA480	30,867
TOTAL Prepaid Expenses	30,996		30,867
TOTAL Assets and Deferred Outflows of Resources	312,773		132,762

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(DA) HIGHWAY-TOWN-WIDE

Balance Sheet

	2018		2017
Accounts Payable	9,575	DA600	16,366
TOTAL Accounts Payable	9,575		16,366
Accrued Liabilities	16,409	DA601	14,463
TOTAL Accrued Liabilities	16,409		14,463
TOTAL Liabilities	25,984		30,829
Fund Balance			
Not in Spendable Form	30,996	DA806	30,867
TOTAL Nonspendable Fund Balance	30,996		30,867
Assigned Appropriated Fund Balance	25,000	DA914	25,000
Assigned Unappropriated Fund Balance	230,794	DA915	46,066
TOTAL Assigned Fund Balance	255,794		71,066
TOTAL Fund Balance	286,790		101,933
TOTAL Liabilities, Deferred Inflows And Fund Balance	312,774		132,762

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(DA) HIGHWAY-TOWN-WIDE

Results of Operation

Line Description	2018	Emp Code	2019
Revenues			
Real Property Taxes	846,275	DA1001	846,275
TOTAL Real Property Taxes	846,275		846,275
Sales Tax (from County)	157,000	DA1120	157,000
TOTAL Non Property Tax Items	157,000		157,000
Transportation Services, Other Govts	17,536	DA2300	13,387
TOTAL Intergovernmental Charges	17,536		13,387
Interest And Earnings	309	DA2401	
TOTAL Use of Money And Property	309		0
Sales, Other	786	DA2655	918
Sales of Equipment	15,070	DA2665	19,900
TOTAL Sale of Property And Compensation For Loss	15,856		20,818
Refunds of Prior Year's Expenditures	7,382	DA2701	
Employees Contributions	4,561	DA2709	6,609
Unclassified (specify)		DA2770	3,811
TOTAL Miscellaneous Local Sources	11,943		10,420
St Aid, Consolidated Highway Aid	185,964	DA3501	185,999
TOTAL State Aid	185,964		185,999
Fed Aid Emer Disaster Assist	25,583	DA4960	
TOTAL Federal Aid	25,583		0
TOTAL Revenues	1,260,466		1,233,899
TOTAL Detail Revenues And Other Sources	1,260,466		1,233,899

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(DA) HIGHWAY-TOWN-WIDE

Results of Operation

Code Description	2018	Exp Code	2019
Expenditures			
Maint of Streets, Pers Serv	147,504	DA51101	158,754
Maint of Streets, Contr Expend	226,168	DA51104	207,842
TOTAL Maint of Streets	373,672		366,596
Perm Improve Highway, Equip & Cap Outlay	185,964	DA51122	185,999
TOTAL Perm Improve Highway	185,964		185,999
Machinery, Equip & Cap Outlay	230,212	DA51302	246,681
Machinery, Contr Expend	83,188	DA51304	93,739
TOTAL Machinery	313,400		340,420
Brush And Weeds, Pers Serv		DA51401	3,200
TOTAL Brush And Weeds	0		3,200
Snow Removal, Pers Serv	201,735	DA51421	200,856
Snow Removal, Contr Expend	135,216	DA51424	128,565
TOTAL Snow Removal	336,951		329,421
TOTAL Transportation	1,209,987		1,225,636
State Retirement, Empl Bnfts	45,409	DA90108	48,882
Social Security , Empl Bnfts	24,679	DA90308	27,221
Disability Insurance, Empl Bnfts	140	DA90558	183
Hospital & Medical (dental) Ins, Empl Bnft	109,330	DA90608	110,008
Other Employee Benefits (spec)	6,581	DA90898	6,825
TOTAL Employee Benefits	186,139		193,119
TOTAL Expenditures	1,396,126		1,418,755
TOTAL Detail Expenditures And Other Uses	1,396,126		1,418,755

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(DA) HIGHWAY-TOWN-WIDE

Analysis of Changes in Fund Balance

	2018	2019	2019
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Analysis of Changes in Fund Balance

Fund Balance - Beginning of Year	422,449	DA8021	286,789
Restated Fund Balance - Beg of Year	422,449	DA8022	286,789
ADD - REVENUES AND OTHER SOURCES	1,260,466		1,233,899
DEDUCT - EXPENDITURES AND OTHER USES	1,396,126		1,418,755
Fund Balance - End of Year	286,789	DA8029	101,933

TOWN OF Copake
 Annual Update Document
 For the Fiscal Year Ending 2019

(DA) HIGHWAY-TOWN-WIDE

Budget Summary

	2018	2019	2020
Estimated Revenues			
Est Rev - Real Property Taxes	846,275	DA1049N	846,275
Est Rev - Non Property Tax Items	157,000	DA1199N	157,000
Est Rev - Intergovernmental Charges	15,550	DA2399N	15,550
Est Rev - Use of Money And Property	300	DA2499N	300
Est Rev - Sale of Prop And Comp For Loss	15,643	DA2699N	15,642
Est Rev - Miscellaneous Local Sources	6,105	DA2799N	7,327
Est Rev - State Aid	131,185	DA3099N	131,185
TOTAL Estimated Revenues	1,172,058		1,173,279
Appropriated Fund Balance	25,000	DA599N	25,000
TOTAL Estimated Other Sources	25,000		25,000
TOTAL Estimated Revenues And Other Sources	1,197,058		1,198,279

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(DA) HIGHWAY-TOWN-WIDE

Budget Summary

Appropriation	2018	Ed. Code	2019
Appropriations			
App - Transportation	974,623	DA5999N	980,002
App - Employee Benefits	222,435	DA9199N	218,277
TOTAL Appropriations	1,197,058		1,198,279
TOTAL Appropriations And Other Uses	1,197,058		1,198,279

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(K) GENERAL FIXED ASSETS

Balance Sheet

	2018	Equip	2018
Assets			
Land	189,415	K101	189,415
Buildings	1,289,881	K102	1,289,881
Machinery And Equipment	2,685,962	K104	2,702,472
TOTAL Fixed Assets (net)	4,165,258		4,181,768
TOTAL Assets and Deferred Outflows of Resources	4,165,258		4,181,768

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(K) GENERAL FIXED ASSETS

Balance Sheet

Description	2018	Edp Code	2019
Liabilities, Deferred Inflows And Fund Balance			
Total Non-Current Govt Assets	4,165,258	K159	4,181,768
TOTAL Investments In Non-Current Government Assets	4,165,258		4,181,768
TOTAL Fund Balance	4,165,258		4,181,768
TOTAL	4,165,258		4,181,768

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(SL) LIGHTING

Balance Sheet

Code Description	2018	Eqpt Code	2019
Assets			
Cash	18,167	SL200	17,268
TOTAL Cash	18,167		17,268
TOTAL Assets and Deferred Outflows of Resources	18,167		17,268

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(SL) LIGHTING

Balance Sheet

Code Description	2018	Edp Code	2019
Accounts Payable	1,325	SL600	1,294
TOTAL Accounts Payable	1,325		1,294
TOTAL Liabilities	1,325		1,294
Fund Balance			
Assigned Appropriated Fund Balance	3,000	SL914	3,000
Assigned Unappropriated Fund Balance	13,842	SL915	12,974
TOTAL Assigned Fund Balance	16,842		15,974
TOTAL Fund Balance	16,842		15,974
TOTAL Liabilities, Deferred Inflows And Fund Balance	18,167		17,268

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(SL) LIGHTING

Results of Operation

Code Description	2018	Est Code	2019
Revenues			
Real Property Taxes	12,540	SL1001	12,540
TOTAL Real Property Taxes	12,540		12,540
TOTAL Revenues	12,540		12,540
TOTAL Detail Revenues And Other Sources	12,540		12,540

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(SL) LIGHTING

Results of Operation

Code Description	2018	Est Code	2019
Expenditures			
Street Lighting, Contr Expend	13,528	SL51824	13,408
TOTAL Street Lighting	13,528		13,408
TOTAL Transportation	13,528		13,408
TOTAL Expenditures	13,528		13,408
TOTAL Detail Expenditures And Other Uses	13,528		13,408

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(SL) LIGHTING

Analysis of Changes in Fund Balance

	2018	2018	2019
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Analysis of Changes in Fund Balance

Fund Balance - Beginning of Year	17,830	SL8021	16,842
Restated Fund Balance - Beg of Year	17,830	SL8022	16,842
ADD - REVENUES AND OTHER SOURCES	12,540		12,540
DEDUCT - EXPENDITURES AND OTHER USES	13,528		13,408
Fund Balance - End of Year	16,842	SL8029	15,974

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(TA) AGENCY

Balance Sheet

Code Description	2018	Emp Code	2019
Assets			
Cash	10,719	TA200	35,063
TOTAL Cash	10,719		35,063
Due From Other Funds	3,261	TA391	3,261
TOTAL Due From Other Funds	3,261		3,261
TOTAL Assets and Deferred Outflows of Resources	13,980		38,324

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(TA) AGENCY

Balance Sheet

Code Description	2018	Fund Code	2019
Guaranty & Bid Deposits	6,894	TA30	30,403
Other Funds (specify)	7,087	TA85	7,921
TOTAL Agency Liabilities	13,981		38,324
TOTAL Liabilities	13,981		38,324
TOTAL Liabilities, Deferred Inflows And Fund Balance	13,981		38,324

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(W) GENERAL LONG-TERM DEBT

Balance Sheet

Account Description	2018	Exp Code	2019
Assets			
Total Non-Current Govt Liabilities	126,493	W129	129,378
TOTAL Provision To Be Made In Future Budgets	126,493		129,378
TOTAL Assets and Deferred Outflows of Resources	126,493		129,378

TOWN OF Copake
Annual Update Document
For the Fiscal Year Ending 2019

(W) GENERAL LONG-TERM DEBT

Balance Sheet

Line Description	2018	Funds	2019
Net Pension Liability -Proportionate Share	41,366	W638	91,290
Compensated Absences	85,127	W687	38,088
TOTAL Other Liabilities	126,493		129,378
TOTAL Liabilities	126,493		129,378
TOTAL Liabilities	126,493		129,378

TOWN OF Copake
Statement of Indebtedness
For the Fiscal Year Ending 2019

4/24/2020

First Year	Debt Code	Description	Cops Flag	Comp Flag	Date of Issue	Date of Maturity	Int. Rate	Var?	Am. Orig. issued	O/S Beg. of Year	Paid Dur. Year	Redeemed Bond Proc.	Prior Yr. Adjust.	Accreted Interest	O/S End of Year
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TOWN OF Copake
 Schedule of Time Deposits and Investments
 For the Fiscal Year Ending 2019

	EDP Code	Amount
CASH:		
On Hand	9Z2001	\$420.00
Demand Deposits	9Z2011	\$4,422,623.00
Time Deposits	9Z2021	
Total		\$4,423,043.00
 COLLATERAL:		
- FDIC Insurance	9Z2014	\$500,000.00
Collateralized with securities held in possession of municipality or its agent	9Z2014A	\$3,923,043.00
Total		\$4,423,043.00
 INVESTMENTS:		
- Securities (450)		
Book Value (cost)	9Z4501	
Market Value at Balance Sheet Date	9Z4502	
Collateralized with securities held in possession of municipality or its agent	9Z4504A	
 - Repurchase Agreements (451)		
Book Value (cost)	9Z4511	
Market Value at Balance Sheet Date	9Z4512	
Collateralized with securities held in possession of municipality or its agent	9Z4514A	

**TOWN OF Copake
Bank Reconciliation
For the Fiscal Year Ending 2019**

Include All Checking, Savings and C.D. Accounts

Bank Account Number	Bank Balance	Add: Deposit In Transit	Less: Outstanding Checks	Adjusted Bank Balance
*****-5399	\$56,434	\$0	\$53,606	\$2,828
*****-5406	\$35,063	\$0	\$0	\$35,063
*****-5414	\$21,727	\$0	\$0	\$21,727
*****-5422	\$2,731	\$0	\$0	\$2,731
*****-5430	\$363,942	\$0	\$0	\$363,942
*****-6793	\$2,606,856	\$0	\$0	\$2,606,856
*****-6800	\$205,013	\$0	\$0	\$205,013
*****-6818	\$1,027,813	\$0	\$0	\$1,027,813
*****-6826	\$103,043	\$0	\$0	\$103,043
Total Adjusted Bank Balance				\$4,369,016
Petty Cash				\$420.00
Adjustments				\$.00
Total Cash				9ZCASH * \$4,369,436
Total Cash Balance All Funds				9ZCASHB * \$4,369,436
* Must be equal				

**TOWN OF Copake
Local Government Questionnaire
For the Fiscal Year Ending 2019**

	<u>Response</u>
1) Does your municipality have a written procurement policy?	<u>Yes</u>
2) Have the financial statements for your municipality been independently audited? If not, are you planning on having an audit conducted?	<u>No</u> <u>No</u>
3) Does your local government participate in an insurance pool with other local governments?	<u>Yes</u>
4) Does your local government participate in an investment pool with other local governments?	<u>No</u>
5) Does your municipality have a Length of Service Award Program (LOSAP) for volunteer firefighters?	<u>No</u>
6) Does your municipality have a Capital Plan?	<u>Yes</u>
7) Has your municipality prepared and documented a risk assessment plan? If yes, has your municipality used the results to design the system of internal controls?	<u>No</u> <u></u>
8) Have you had a change in chief executive or chief fiscal officer during the last year?	<u>Yes</u>
9) Has your Local Government adopted an investment policy as required by General Municipal Law, Section 39?	<u>Yes</u>

TOWN OF Copake
Employee and Retiree Benefits
For the Fiscal Year Ending 2019

Total Full Time Employees:		8			
Total Part Time Employees:		32			
Account Code	Description	Total Expenditures (All Funds)	# of Full Time Employees	# of Part Time Employees	# of Retirees
90108	State Retirement System	\$69,832.00	8	8	4
90158	Police and Fire Retirement				
90258	Local Pension Fund				
90308	Social Security	\$50,724.00	8	32	
90408	Worker's Compensation Insurance				
90458	Life Insurance				
90508	Unemployment Insurance				
90558	Disability Insurance	\$733.00	8	24	
90608	Hospital and Medical (Dental) Insurance	\$164,872.00	8	4	
90708	Union Welfare Benefits				
90858	Supplemental Benefit Payment to Disabled Fire Fighters				
91890	Other Employee Benefits	\$6,825.00	8		
Total		\$292,986.00			
Computed Total From Financial Section (comparative purposes only)		\$292,986.00			

**TOWN OF Copake
Energy Costs and Consumption
For the Fiscal Year Ending 2019**

Energy Type	Total Expenditures	Total Volume	Units Of Measure	Alternative Units Of Measure
Gasoline			gallons	
Diesel Fuel	\$60,786	27,991	gallons	
Fuel Oil	\$6,248	3,180	gallons	
Natural Gas			cubic feet	
Electricity	\$4,254	37,799	kilowatt-hours	
Coal			tons	
Propane	\$6,251	9,446	gallons	

CERTIFICATION OF CHIEF FISCAL OFFICER

I, Jane Matttler, hereby certify that I am the Chief Fiscal Officer of the Town of Copake, and that the information provided in the annual financial report of the Town of Copake, for the fiscal year ended 12/31/2019, is TRUE and correct to the best of my knowledge and belief.

By entering the personal identification number assigned by the Office of the State Comptroller to me as the Chief Fiscal Officer of the Town of Copake, and adopted by me as my signature for use in conjunction with the filing of the Town of Copake's annual financial report, I am evidencing my express intent to authenticate my certification of the Town of Copake's annual financial report for the fiscal year ended 12/31/2019 and filed by means of electronic data transmission.

Michael A. Torchia
Name of Report Preparer if different than Chief Fiscal Officer

Michael A. Torchia
Name

(518) 828-4616
Telephone Number

Shareholder, CPA, CVA
Title

4071 US Route 9 Hudson, NY 12534
Official Address

04/24/2020
Date of Certification

(518) 828-4616
Official Telephone Number

**TOWN OF Copake
Financial Comments
For the Fiscal Year Ending 2019**

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The fund financial statements of the Town of Copake, New York (Town) have been prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applied to government units, to the extent appropriate for the prescribed form. The prescribed form is intended to comply with the requirements of the State of New York Office of State Comptroller, Division of Local Government and School Accountability, Albany, New York, and are not intended to be presented in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Financial Reporting Entity:

The Town, which was established in 1823, is governed by its charter, municipal law and other general laws of the State of New York, and various local laws and ordinances. The Town Board, which is the legislative body responsible for the overall operation of the Town, consists of five members (with each member having an equal vote). The Town Supervisor serves as Chief Executive and Fiscal Officer of the Town.

The following basic services are provided: public safety, transportation, highways and streets, sanitation, economic assistance and opportunity, culture and recreation, home and community services, public improvements, planning, and general administrative services.

All governmental activities and functions performed for the Town are its direct responsibility. No other governmental organizations have been included or excluded from the reporting entity.

The financial reporting entity consists of (a) the primary government which is the Town of Copake, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth in GASB Statements 14, 39, 61 and 80.

The decision to include a potential component unit in the Town's reporting entity is based on several criteria set forth in GASB 14, 39, 61 and 80 including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria the following is a brief review of certain entities considered in determining the Town of Copake's reporting entity.

- I. There are no other entities included in the reporting entity, nor are there any joint ventures excluded from the reporting entities.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

II. Excluded From Reporting Entity:

Although the following organizations, functions or activities are related to the Town they are not included in the Town's reporting entity because of the reasons noted:

The Town exercises no oversight over the operations of the Copake Fire District, the Hillsdale-Copake Fire District, the Craryville Fire District, the Roeliff Jansen Community Library, or the Hillsdale-Copake Light District. The Town levies and collects real property taxes and turns them over to these entities. For the year ended December 31, 2019, these amounts were as follows:

	2019
Copake Fire District	\$ 437,948
Hillsdale-Copake Fire District	58,807
Craryville Fire District	108,005
Roeliff Jansen Community Library	55,000
Copake Light District	12,540
	<u>\$ 672,300</u>

B. Fund Accounting:

The Town uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The Town records its transactions in the fund types and account groups described below.

I. Fund Categories:

a. Governmental Funds:

Governmental funds are those through which most governmental functions are financed. The acquisition, use, and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of the governmental funds is based upon determination of financial position and changes in financial position (the sources, uses, and balances of current financial resources). The following are the Town's governmental fund types.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

1. General Fund:

The General Fund is the principal fund of the Town and includes all operations not required to be recorded in other funds.

2. Special Revenue Funds:

Special Revenue Funds are used to account for and report the proceeds of special revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The following Special Revenue Funds are utilized:

- (a) Highway Funds are used to account for revenues and expenditures for maintenance of Town highways.
- (b) Special District Funds are used to account for the resources of special districts. The Town has a lighting district that is used to account for tax revenues and expenditures for electric and maintenance of lights within the lighting districts.
- (c) Miscellaneous Special Revenue Fund accounts for trust arrangements under which principal and income will be used to benefit the Town's regular programs.

b. Fiduciary Funds:

Fiduciary funds are used to account for assets held by the local government in a trustee or custodial capacity.

I. Trust and Agency Funds:

Trust and Agency Funds are used to account for money (and/or property) received and held in the capacity of trustees, custodians, or agents. These include expendable trusts, non-expendable trusts, and agency funds.

II. Private-Purpose Trust Funds:

Private-Purpose Trust Funds are used to accounts for all other trust arrangements under which principals and interest benefit individuals, private organizations or other governments.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

III. Account Groups:

Account groups are used to establish accounting control and accountability for the Town's non-current government assets and non-current government liabilities. The two account groups are not "funds". They are concerned only with the measurement of financial position, and not with the results of operations.

a. Non-Current Government Assets Account Group:

This group of accounts is used to account for land, buildings, improvements other than buildings, and equipment utilized for general government purposes.

b. Non-Current Government Liability Account Group:

This group of accounts is established to account for all long-term debts.

C. Basis of Accounting/Measurement Focus:

Basis of accounting refers to when revenues and expenditures/expenses and the related assets, liabilities and deferred revenues are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus. Measurement focus is the determination of what is measured (i.e. expenditures or expenses).

I. Modified Accrual Basis:

All Governmental Funds and Fiduciary Funds are accounted for using the modified accrual basis of accounting.

Under this basis of accounting, revenues are recorded when measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues are considered to be available if collected within 60 days of the end of the current fiscal year.

Material revenues that are accrued include real property taxes, state and federal aid, sales tax, and certain user charges. If expenditures are the prime factor for determining eligibility, revenues from Federal and State grants are accrued when the expenditure is made, all other grant requirements have been met, and the resources are available.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

Expenditures are recorded when the fund liability is incurred except that:

- a. Expenditures for prepaid and inventory-type items are recognized at the time of purchase.
- b. Principal and interest on indebtedness are not recognized as expenditures until due.
- c. Compensated absences, such as vacation and sick leave, which vests or accumulates, are charged as expenditures when paid (see Note 1.H).
- d. Other Post-Employment Benefits are charged as expenditures when payment is due.

II. Account Groups:

Non-current government assets are recorded at actual or estimated cost or, in the case of gifts and contributions, at the fair market value at the time received. No provision for depreciation is made. Non-current government liabilities are recorded at the par value of the principal amount. No liability is recorded for interest payable to maturity. Long-term liabilities for retirement and compensated absences are recorded when the Town's obligation can be reasonably estimated.

D. Fund Balances:

Fund balance is now broken down into five difference classifications: non-spendable, restricted, committed, assigned, and unassigned focusing on the constraints imposed on resources in governmental funds:

I. Non-Spendable:

Consists of assets that are inherently non-spendable in the current period either because of their form or because they must be maintained intact, including prepaid items, inventories, long-term portions of loans receivable, financial assets held for resale, and principal of endowments.

II. Restricted:

Consists of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation. The Town has restricted fund balance of \$1,130,856 in the General Fund as of December 31, 2019.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

III. Committed:

Consists of amounts that are subject to a purpose constraint imposed by a formal action of the government's highest level of decision-making authority before the end of the fiscal year, and that require the same level of formal action to remove the constraint. The Board is the decision-making authority that can, by resolution prior to the end of the fiscal year, commit fund balance. The Town has no committed fund balance as of December 31, 2019.

IV. Assigned:

Consists of amounts that are subject to a purpose constraint that represents an intended use established by the government's highest level of decision-making authority, or by their designated body of official. The purpose of the assignment must be narrower than the purpose of the general fund, and in funds other than the general fund, assigned fund balance represents the residual amount of fund balance.

The Board, by resolution, to adopt the 2020 budget, has authorized the Town Supervisor to assign fund balance. Appropriations reported in the General, Highway and Lighting fund amounted to \$0, \$25,000 and \$3,000, respectively, as of December 31, 2019.

V. Unassigned:

Represents the residual classification for the government's general fund, and could report a surplus or deficit. In funds other than the general fund, the unassigned classifications should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

When resources are available from multiple classifications, the Town spends funds in the following order: restricted, committed, assigned, unassigned.

The Town has the authority to carry over a "reasonable amount" of committed, assigned and unassigned fund balance consistent with the "reasonable amount" statutes.

E. Encumbrances:

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded for budgetary control purposes in order to reserve that portion of the applicable appropriations, is employed by the Town. Encumbrances are reported as restrictions, commitments or assignments of fund balance since they do not constitute expenditures or liabilities. Expenditures for such commitments are recorded in the period in which the liability is incurred.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

F. Property, Plant, and Equipment – General:

Fixed assets purchased for general governmental purposes are recorded as expenditures in the governmental funds and are capitalized at cost (or estimated historical cost) in the Schedule of Non-Current Government Assets Account Group. Contributed fixed assets are recorded at fair market value at the date received.

Fixed assets consisting of certain infrastructure type improvements other than buildings, including roads, bridges, curbs and gutters, streets, and lighting systems, have not been capitalized. Such assets normally are immovable and of value only to the Town. Therefore, the purpose of stewardship for capital expenditures can be satisfied without recording these assets. No depreciation has been provided on non-current government assets, nor has interest on non-current government assets construction-in-progress been capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

The costs associated with the acquisition or construction of capital assets are shown as capital outlay expenditures in governmental funds. Capital assets are not shown on governmental fund balance sheets.

G. Investments:

An investment is a security or other asset (a) that a government holds primarily for the purpose of income or profit and (b) with present service capacity that is based solely on its ability to generate cash or to be sold to generate cash. Capital assets held for resale are excluded from being classified as investments.

Investments are generally reported at fair value, except certificates of deposit, which are reported at cost.

H. Compensated Absences:

Employees accrue vacation based primarily on the number of years employed up to a maximum rate of 160 hours with pay. Employees who are separated from services and who have accrued vacation leave to their credit, shall be paid the salary equivalent to the accrued vacation leave.

Employees accrue sick leave at the rate of 8 days per year and may accumulate up to a maximum of 200 days.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

Vested vacation and sick leave is recorded in long-term debt as a liability and expensed when used. The liability for compensated absences decreased by \$47,308 during the year to \$38,088 and is reported in the Schedule of Non-Current Government Liabilities.

I. Post-Employment Benefits:

In addition to providing pension benefits, the Town provides health insurance coverage and survivor benefits for retired employees and their survivors. Substantially all of the Town's employees may become eligible for these benefits if they reach normal retirement age while working for the Town. Health care benefits and survivors' benefits are provided through an insurance company whose premiums are based on the benefits paid during the year. The Town recognizes the cost of providing benefits by recording its share of insurance premiums as an expenditure in the year paid. During the year ended December 31, 2019, \$21,649 was paid on behalf of the three retirees and recorded as an expenditure in the General fund.

J. Insurance:

The Town of Copake assumes the liability for most risk including, but not limited to, property damage and personal injury liability. Judgments and claims are recorded when it is probable that an asset has been impaired, or a liability has been incurred and the amount of loss can be reasonably estimated.

K. Departures from General Accepted Accounting Principles (GAAP):

The Town has prepared these statements in the accompanying prescribed form to comply with the requirements of the State of New York, Office of State Comptroller, Division of Local Government and School Accountability, Albany, New York, which differs from accounting principles generally accepted in the United States. Notable departures from GAAP include:

- I. No provision for capitalizing infrastructure has been recorded.
- II. No provision for depreciation of Non-Current Government Assets has been recorded.
- III. The absence of an entity-wide Statement of Net Assets and Statement of Activities.
- IV. The absence of a Management, Discussion and Analysis.
- V. A statement comparing budget vs. actual is required under generally accepted accounting principles. While the Annual Update Document includes both actual and budget schedules, there is no direct comparison of the two.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

- VI. Actuarial methods and assumptions used to report valuations of the ARC, the annual OPEB cost, and the funding status and funding progress of the OPEB Plan have not been established.
- VII. A Schedule of the Local Government's Proportionate Share of the Net Pension Liability for the New York State Employees' Retirement System is required under GAAP.
- VIII. A Schedule of the Local Government's Contribution for the New York State Employees' Retirement System is required under GAAP.
- IX. The absence of references to the "accompanying notes and accountant's disclaimer report" on each page of the financial statements and to the "accountant's disclaimer report" on each page of any supplementary information.
- X. GASB 84 – *Fiduciary Activities* not adopted by the town.

The effect of these departures on the financial statements has not been determined.

L. New Accounting Standards:

The Town has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At December 31, 2019 the Town implemented the following new standards issued by GASB:

-- The GASB has issued Statement No. 83, *Certain Asset Retirement Obligations*, effective for reporting periods beginning after June 15, 2018.

-- The GASB has issued Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, which finalizes Exposure Draft (ED) No. 3-30, and seeks to improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements, while providing financial statement users with additional essential information concerning debt. The requirements of this statement are effective for reporting periods beginning after June 15, 2018, with earlier application encouraged.

-- The GASB has issued Statement No. 90, *Majority Equity Interests – An Amendment of GASB Statement No. 14 and No. 61*, which seeks to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018, with earlier application encouraged.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

M. Future Changes in Accounting Standards:

The GASB has issued Statement No. 87, *Leases*, which finalizes Exposure Draft (ED) No. 3-24E of the same name, and establishes standards of accounting and financial reporting for leases by lessees and lessors. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019, with earlier application encouraged.

The GASB has issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*, which seek to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019, with earlier application encouraged

The GASB has issued Statement No. 91, *Conduit Debt Obligations*, which provides a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of the Statement are effective for reporting periods beginning after December 15, 2020, with earlier application encouraged

The GASB has issued Statement No. 92, *Omnibus 2020*, which enhances comparability in accounting and financial reporting and improves the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. The requirements of the Statement are effective for reporting periods beginning after June 15, 2020.

The Town will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

N. Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 – STEWARDSHIP, COMPLIANCE, ACCOUNTABILITY:

A. Budgetary Data:

The budget policies are as follows:

- I. No later than September 30, the Budget Officer submits a tentative budget to the Town Clerk, who then has until October 5 to submit the budget to the Town Board for the fiscal year commencing the following January 1. The tentative budget includes proposed expenditures and the proposed means of financing for all funds.
- II. After public hearings are conducted to obtain taxpayer comments, no later than November 20, the governing board adopts the budget.
- III. All modifications of the budget must be approved by the governing board.
- IV. Budgets are adopted annually on a basis consistent with GAAP. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year.

B. Property Taxes:

Real property taxes are levied annually no later than December 31 and become a lien on January 1. Taxes are collected during the period January 1 to May 31. Taxes for the Town and special district purposes are levied together with taxes for the county purposes as a single bill. The Town and special districts receive the full amount of their levies annually out of the first amounts collected on the combined bill. The county assumes enforcement responsibility for all taxes levied in the Town.

In June of 2011, New York State passed Chapter 97 of the Laws of 2011 (Tax Cap Law). This law applies to all local governments in New York State. The Tax Cap Law restricts the amount of real property taxes that may be levied by the Town of Copake in a particular year, beginning with the 2012 fiscal year. The growth in annual levy is limited to the lesser of two percent or annual change in the national unadjusted Consumer Price Index for All Urban Consumers – All Items (CPI-U), subject to certain limited exceptions and adjustments.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS:

A. Assets:

I. Cash and Investment Policies:

The Town's investment policies are governed by State statutes. In addition, the Town has its own written investment policy. Town monies must be deposited in FDIC insured commercial banks located within the state. The Supervisor is authorized to use demand accounts and certificates of deposit. Permissible investments include obligations of the U.S. Treasury and U.S. agencies, and obligations of New York State and its localities.

Collateral is required for demand deposits and certificates of deposit at 105 percent of all deposits not covered by federal deposit insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies, and obligations of the State and its municipalities and school districts.

The written investment policy requires repurchase agreements to be purchased from banks located within the State and that underlying securities must be obligations of the federal government. Underlying securities must have a market value of at least 105 percent of the cost of the repurchase agreement.

For purposes of reporting cash flow, cash equivalents are defined as short-term, highly liquid investments that are both readily convertible to known amounts of cash and near their maturity.

II. Cash and Cash Equivalents – Custodial Credit, Concentration of Credit, Interest Rate, and Foreign Currency Risks:

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. While the Town does not have a specific policy for custodial credit risk, New York State statutes govern the Town's investment policies, as discussed previously in these notes.

As of December 31, 2019, \$-0- of the Town's bank balance of \$4,422,623 was exposed to custodial credit risk as follows:

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

	Balance	FDIC		Total
	12/31/19	Insurance	Collateral	Coverage
				12/31/19
TD Bank	\$ 3,942,725	\$ 250,000	\$ 3,692,725	\$ 3,942,725
Bank of Greene County	479,898	250,000	229,898	479,898
	<u>\$ 4,422,623</u>	<u>\$ 500,000</u>	<u>\$ 3,922,623</u>	<u>\$ 4,422,623</u>

Restricted cash represents cash and cash equivalents where use is limited by legal requirements. These assets represent amounts required by statute or contributor guidance to be reserved for various purposes. Restricted cash as of year-end includes \$1,130,856 within the governmental funds and \$-0- in the fiduciary funds.

III. Changes in Non-Current Government Assets:

A summary of changes in non-current government assets is as follows:

	Balance			Balance
	12/31/18	Additions	Deletions	12/31/19
Land	\$ 189,415	\$ -	\$ -	\$ 189,415
Buildings	1,289,881	-	-	1,289,881
Machinery and Equipment	2,685,962	241,510	225,000	2,702,472
	<u>\$ 4,165,258</u>	<u>\$ 241,510</u>	<u>\$ 225,000</u>	<u>\$ 4,181,768</u>

B. Liabilities:

I. Pension Plans:

a. General Information:

The Town participates in the New York State Employees' Retirement System (NYSERS). These are cost-sharing, multiple-employer public employee retirement systems. The Systems offer a wide range of plans and benefits, which are related to years of service and final average salary, vesting of retirement benefits, death, and disability.

b. Plan Description

The Town participates in the New York State and Local Employees' Retirement System (ERS) which is collectively referred to as New York State and Local Retirement System (the System). This is a cost-sharing multiple-employer defined benefit retirement system. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

hold all net assets and record changes in fiduciary net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The Town also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report may be found at www.osc.state.ny.us/retire/publications/index.php or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12244.

c. Benefits Provided:

The System provides retirement benefits as well as death and disability benefits.

i. Tiers 1 and 2:

Eligibility: Tier 1 members, must be at least age 55 to be eligible to collect a retirement benefit. There is no minimum service requirement for Tier 1 members. Tier 2 members, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. The age at which full benefits may be collected for Tier 1 is 55, and the full benefit age for Tier 2 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If the member retires with 20 or more years of service, the benefit is 2 percent of final average salary for each year of service. Tier 2 members with five or more years of service can retire as early as age 55 with reduced benefits. Tier 2 members age 55 or older with 30 or more years of service can retire with no reduction in benefits. As a result of Article 19 of the RSSL, Tier 1 and Tier 2 members who worked continuously from April 1, 1999 through October 1, 2000 received an additional month of service credit for each year of credited service they have at retirement, up to a maximum of 24 additional months.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

Final average salary is the average of the wages earned in the three highest consecutive years. For Tier 1 members who joined on or after June 17, 1971, each year of final average salary is limited to no more than 20 percent of the previous year. For Tier 2 members, each year of final average salary is limited to no more than 20 percent of the average of the previous two years.

ii. Tiers 3, 4, and 5:

Eligibility: Tier 3 and 4 members, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. Tier 5 members, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tiers 3, 4 and 5 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with between 20 and 30 years of service, the benefit is 2 percent of final average salary for each year of service. If a member retires with more than 30 years of service, an additional benefit of 1.5 percent of final average salary is applied for each year of service over 30 years. Tier 3 and 4 members with five or more years of service and Tier 5 members with ten or more years of service can retire as early as age 55 with reduced benefits. Tier 3 and 4 members age 55 or older with 30 or more years of service can retire with no reduction in benefits.

Final average salary is the average of the wages earned in the three highest consecutive years. For Tier 3, 4 and 5 members, each year of final average salary is limited to no more than 10 percent of the average of the previous two years.

iii. Tier 6:

Eligibility: Tier 6 members, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tier 6 is 63 for ERS members and 62 for PFRS members.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with 20 years of service, the benefit is 1.75 percent of final average salary for each year of service. If a member retires with more than 20 years of service, an additional benefit of 2 percent of final average salary is applied for each year of service over 20 years. Tier 6 members with ten or more years of service can retire as early as age 55 with reduced benefits.

Final average salary is the average of the wages earned in the five highest consecutive years. For Tier 6 members, each year of final average salary is limited to no more than 10 percent of the average of the previous four years.

iv. Ordinary Disability Benefits:

Generally, ordinary disability benefits, usually one-third of salary, are provided to eligible members after ten years of service; in some cases, they are provided after five years of service.

v. Accidental Disability Benefits:

For all eligible Tier 1 and Tier 2 ERS members, the accidental disability benefit is a pension of 75 percent of final average salary, with an offset for any Workers' Compensation benefits received. The benefit for eligible Tier 3, 4, 5 and 6 members is the ordinary disability benefit with the years-of-service eligibility requirement dropped.

vi. Ordinary Death Benefits:

Death benefits are payable upon the death, before retirement, of a member who meets eligibility requirements as set forth by law. The first \$50,000 of an ordinary death benefit is paid in the form of group term life insurance. The benefit is generally three times the member's annual salary. For most members, there is also a reduced post-retirement ordinary death benefit available.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

vii. Post-Retirement Benefit Increases

A cost-of-living adjustment is provided annually to: (i) all pensioners who have attained age 62 and have been retired for five years; (ii) all pensioners who have attained age 55 and have been retired for ten years; (iii) all disability pensioners, regardless of age, who have been retired for five years; (iv) ERS recipients of an accidental death benefit, regardless of age, who have been receiving such benefit for five years and (v) the spouse of a deceased retiree receiving a lifetime benefit under an option elected by the retiree at retirement. An eligible spouse is entitled to one-half the cost-of-living adjustment amount that would have been paid to the retiree when the retiree would have met the eligibility criteria. This cost-of-living adjustment is a percentage of the annual retirement benefit of the eligible member as computed on a base benefit amount not to exceed \$18,000 of the annual retirement benefit. The cost-of-living percentage shall be 50 percent of the annual Consumer Price Index as published by the U.S. Bureau of Labor, but cannot be less than 1 percent or exceed 3 percent.

d. Contributions:

The System is noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 (ERS) who generally contribute 3 percent of their salary for their entire length of service. For Tier 6 members, the contribution rate varies from 3 percent to 6 percent depending on salary. Generally, Tier 5 and 6 members are required to contribute for all years of service. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions based on salaries paid during the Systems' fiscal year ending March 31. Contributions for the current year and two preceding years were equal to 100 percent of the contributions required, and were as follows:

	<u>ERS</u>
2019	69,832
2018	64,870
2017	61,361

e. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

At December 31, 2019, the Town reported a liability for its proportionate share of the net pension liability for the System. The net pension liability was measured as of March 31, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net position liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

This information was provided by the ERS System in reports provided to the Town.

	<u>ERS</u>
Actuarial Valuation Date	4/1/2018
Net Pension (Asset)/Liability	\$ 91,290
Town's Portion of the Plan's Total Net Pension (Asset)/Liability	0.0012884%

For the year ended December 31, 2019, the Town recognized pension expense of \$69,832 for ERS, within the fund financial statements. At December 31, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
	<u>ERS</u>	<u>ERS</u>
Differences Between Expected and Actual Experience	\$ 17,977	\$ 6,128
Changes of Assumptions	22,947	-
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	-	23,430
Changes in Proportion and Differences Between the Town's Contributions and Proportionate Share of Contributions	28,614	2,940
Town's Contributions Subsequent to the Measurement Date	<u>69,832</u>	<u>-</u>
Total	<u>\$ 139,370</u>	<u>\$ 32,498</u>

\$69,832 reported as deferred outflows of resource related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability for the year ended December 31, 2019.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

	<u>ERS</u>
Year Ended:	
2020	29,306
2021	(10,652)
2022	3,116
2023	15,268
2024	-
Thereafter	-
	<u>37,038</u>

i. Actuarial Assumptions:

The total pension liability at March 31, 2019 was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following assumptions:

	<u>ERS</u>
Measurement Date	March 31, 2019
Actuarial Valuation Date	April 1, 2018
Interest Rate	7.00%
Salary Scale	4.20%
Decrement Tables	April 1, 2010 - March 31, 2015
	System's Experience
Inflation Rate	2.50%

Annuitant mortality rates are based on April 1, 2010 – March 31, 2015 System's experience with adjustments for mortality improvements based on Society of Actuaries' Scale MP-2014.

The actuarial assumptions used in the April 1, 2018 valuation are based on the results of an actuarial experience study for the period April 1, 2010 – March 31, 2015.

The long term expected rate of return on pension plan investments was determined in accordance with Actuarial Standard of Practice (ASOP) No. 27, Selection of Economic Assumptions for Measuring Pension Obligations. ASOP No. 27 provides guidance on the selection of an appropriate assumed investment rate of return. Consideration was given to expected future real rates of return (expected returns, net of pension plan investment expense and inflation) for equities and fixed income as well as historical investment data and plan performance.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2019 are summarized below:

Asset Class	Target Allocation	Expected Real Rate of Return
Domestic Equity	36%	4.55%
International Equity	14%	6.35%
Private Equity	10%	7.50%
Real Estate	10%	5.55%
Alternative Investments	5%	3.75-5.68%
Total Equities	75%	
Domestic Fixed Income Securities	0%	0.00%
Global Fixed Income Securities	0%	0.00%
Real Assets	3%	5.29%
Bonds and Mortgages	17%	1.31%
Short-Term	1%	(0.25%)
Inflation-Indexed Bonds	4%	1.25%
Total Fixed Income	25%	
Total	100%	

iii. Discount Rate:

The discount rate used to calculate the total pension liability was 7.00 % for ERS. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the Systems' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

iv. Sensitivity of the Proportionate Share of the Net Pension to the Discount Rate Assumption:

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.0% for ERS, as well as what the Town's proportionate share of the net pension asset/(liability) would be if it were calculated using a discount rate that is 1-percentage point lower (6.0% for ERS) or 1-percentage point higher (8.0% for ERS) than the current rate:

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

ERS	1% Decrease (6.0%)	Current Assumption (7.0%)	1% Increase (8.0%)
Employer's Proportionate Share of the Net Pension (Asset) Liability	<u>\$ 399,134</u>	<u>\$ 91,290</u>	<u>\$ 167,321</u>

v. Pension Plan Fiduciary Net Position:

The components of the current-year net pension (asset)/liability of the employers as of March 31, 2019, were as follows:

	(Dollars in the Thousands)
	<u>ERS</u>
Valuation Date	4/1/2018
Employers' Total Pension Liability	\$ 189,803,429
Plan Net Position	<u>182,718,124</u>
Employers' Net Pension Liability/(Asset)	<u>\$ 7,085,305</u>
 Plan Net Position as a percentage to the Systems' Total Pension Liability/(Asset)	 96.27%

vi. Payables to the Pension Plan:

For ERS, employer contributions are paid annually based on the System's fiscal year which ends on March 31st. Accrued retirement contributions as of December 31, 2019 represent the projected employer contribution for the period of April 1, 2019 through December 31, 2019 based on paid ERS wages multiplied by the employer's contribution rate, by tier. Accrued retirement contributions as of December 31, 2019, amounted to \$0 payable, as the Town paid the March 2019 obligation in full prior to year-end.

II. Indebtedness:

a. Short-Term Debt:

The Town may issue Tax Anticipation Notes (TANs), in anticipation of receipt of revenues. These notes are recorded as a liability of the fund that will actually receive the proceeds from the issuance of the notes. TAN's represent a liability that will be extinguished by the use of expendable, available resources of the fund.

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

The Town issued no short-term debt in 2019.

b. Long-Term Debt:

The local government had the following non-current liabilities:

1. Outstanding indebtedness aggregated \$-0-.
2. Serial Bonds (and Capital Notes):

The Town borrows money in order to acquire land or equipment or construct buildings and improvements. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These long-term liabilities, which are full faith and credit debt of the local government, are recorded in the Schedule of Non-Current Governmental Liabilities. The provision to be made in future budgets for capital indebtedness represents the amount exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidation of the long-term liabilities.

3. Other Long-Term Liabilities:

- (a) Compensated Absences – Represents the value of earned and unused portion of the liability for compensated absences.
- (b) At December 31, 2019 the unused portion of compensated absences in for the highway fund totaled \$38,088.

4. Summary of changes in long-term liabilities:

Long-Term Debt	Balance 12/31/18	Additions	Deletions	Balance 12/31/19
Compensated Absences	\$ 85,127	\$ -	\$ 47,039	\$ 38,088
Net Pension Liability - Proportionate Share	41,366	49,924	-	91,290
	<u>\$ 126,493</u>	<u>\$ 49,924</u>	<u>\$ 47,039</u>	<u>\$ 129,378</u>

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 3 – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS (CONTINUED):

C. Interfund Receivables and Payables at December 31, 2019:

	Interfund		Interfund	
	Receivable	Payable	Revenues	Expenditures
General Fund	\$ -	\$ 3,261	\$ -	\$ -
Special Revenue:				
Special Grant	-	-	-	-
Highway	-	-	-	-
Park	-	-	-	-
Capital Projects	-	-	-	-
Highway	-	-	-	-
Total Government Activities	-	3,261	-	-
Fiduciary Trust and Agency	3,261	-	-	-
Totals	<u>\$ 3,261</u>	<u>\$ 3,261</u>	<u>\$ -</u>	<u>\$ -</u>

D. Fund Equity:

Appropriated Fund Balance:

The Town has appropriated the following amounts to be used to reduce taxes for the year ending December 31, 2019:

Fund	Appropriated to Fund
General	\$ -
Highway	25,000
Lighting	3,000
	<u>\$ 28,000</u>

E. Restricted Reserves:

The operating fund equity includes reserve funds established pursuant to State Law for the following purposes:

Fund	Purpose	Balance at Dec. 31, 2019
General	Capital Reserve	\$ 1,027,813
General	Repair Reserve	103,043
		<u>\$ 1,130,856</u>

TOWN OF COPAKE, NEW YORK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2019

NOTE 4 – COMMITMENTS AND CONTINGENCIES:

The Town has received grants in varying amounts, which are subject to audit by agencies of the State and Federal governments. Such audits may result in disallowances and a request for a return of funds to the State and Federal governments. Based on past audits, the local government administration believes disallowances, if any, will be immaterial.