



AGENDA

PROJECT ADVISORY COMMITTEE MEETING:
Town of Copake Waterfront and Community Plan
NYS DOS CONTRACT: T1000932
DATE & TIME: January 8, 2020
LOCATION: Town Hall

A. Coordination for Workshop

1. Meeting Date: Saturday January 25, 2015 at Town Hall, 9:00 AM to 12:00 PM
2. Media: Facebook posts, save the date card, flyer, poster, postcards, email blast and press release
3. Assistance with Media Distribution
4. Review agenda for the Workshop
 - a. Welcome and Introductions
 - b. What is this project about? Why we need your help? What we have completed to date. Schedule...
 - c. Walk and Talk observations
 - d. What we have learned from reviewing studies and inventorying conditions
 - e. Review of preliminary SWOT and discussion
 - f. Large group discussion about waterfront access, hamlet needs and connections, water quality, flooding... what else?
 - g. Design exercise: break down into small groups to review mapping and graphics related largely to waterfront access, trail and bikeway enhancements, hamlet connections, etc... What else?
5. Refreshments
6. PRELIMINARY review of the mapping being designed by Place Alliance with the PAC

B. Review Workplan Status

1. Largely completed and summarized plans and studies
2. Identified existing mapping and identifies gaps. Biggest gap is needing to do a current land use map? Was this done for Zoning update? If not we need GIS data from the Town if you have it, or from the County. The County charges for the data and here is a form to be signed by the supervisor BUT it is unusual for a county to charge the municipality – so that's worth a try.
3. Table of Contents for the Inventory and Analysis (will distribute at the PAC meeting)
4. Polishing up the narratives for your review and DOS review prior to the workshop.

C. SWOT ANALYSIS

1. The community will do a SWOT at the workshop but we want them to have a starting point
1. River Street preliminary SWOT attached. Largely from Comp plan meetings – so let's updated.

D. Administration

1. Roberta's update in administration
 - a. Minutes (will distribute at PAC Meeting)
 - b. MBE Waiver
 - c. Payment Request 1
 - d. Match Documentation
 - e. Quarterly Reports





**DRAFT TOWN OF COPAKE WATERFRONT AND COMMUNITY PLAN
STRENGTHS, WEAKNESSES, OPPORTUNITIES AND THREATS – January 5, 2020**

Strengths	Opportunities	Weaknesses	Threats
Scenic beauty	Maintain rural character	Lack of and distance from amenities	High taxes
Rural atmosphere	Improve the Town park	Rundown character of downtown	Lack of employment
Small town feel	Recruit “green” businesses	Auto dependency	Poor cell service
Recreation opportunities	Buy local campaign	Not enough employment opportunities	Poor broadband service
Friendly people	Reuse Roeliff Jansen School	Small businesses need support/tax breaks	Pressure on open space and ag.
Lakes and streams	Retain local businesses	Need more protection of historic resources	Rising land /home costs not affordable
Restored clock	DOT investment downtown	Roads and bridges need improvement	Pressure on ground water / aquifer)
Value added agriculture	More beautification	No municipal infrastructure in hamlets	Flooding/climate change risks
Land Trust easements protects important land	Preserve history: Iron Works, railroad buildings, Roel Jan School, churches, homes)	Land new recreation is privately owned/need public access to waterways	Not attractive enough to young families: need more to do
Increasing trail network	Support Ag.: market products, niche farms, education, tax, breaks, CSA's, farmers market	People go to the Berkshires for cultural activities	
Growing identity a biking destination	Enhance cultural resources: art, preformance, music	Difficulty recruiting younger first responders	
Active seasonal residents	Improve recreation: rail trail, other trails, bike routes	Lack of affordable housing/density incentives, support rehabilitation	
		Increase job opportunities/training	
		Cell and broadband services - but improving	
		Need B&B's, hostel, inns and hotels	



DRAFT PLAN TABLE OF CONTENTS - January 8, 2020 = DRAFT

INTRODUCTION

- Process Used to Develop the Plan
- What Is a Waterfront Revitalization Plan?
- What parts of Town does the Plan Cover?
- Community Engagement

SECTION I: Inventory and Analysis

- A. Regional Settings and Community Characteristics
- B. Historical Background
- C. Existing Water Bodies
- D. Existing Land and Water Uses
- E. Existing Planning Documents and Zoning
- F. Recreational Resources
- G. Infrastructure
- H. Historic Resources
- I. Scenic Resources
- J. Topography and Geology
- K. Flooding and Erosion
- L. NYS Significant Fish and Wildlife Habitat
- M. Important Agricultural Lands
- N. Environmental Issues
- O. Navigation and Dredging Issues

SECTION II: Vision Statement and Planning Principles

SECTION III: Land & Water Goals, Initiatives & Projects

- A. Waterfront Access and Recreation
- B. Land Management Techniques
- C. Community Character and Historic Preservation
- D. Implementation Matrix

APPENDICES

- APPENDIX A: Sample Waterfront Overlay District
- APPENDIX B: Sample Waterfront Development District
- APPENDIX C: Conservation Subdivision
- APPENDIX D: Sample Building Improvement Guidelines
- APPENDIX E: Partners in Waterfront Revitalization

REFERENCES

- | | | | | |
|-------------|---------------|--------------------|--------------------|-------------------|
| MAPS | • Hydrography | • Surface Geology | • Infrastructure | • Proposed Zoning |
| | • Land Use | • Recreation | • Steep Slopes | • Techniques for |
| | • Zoning | • Scenic Resources | • Projects and Use | Implementation |



Town of
COPAKE

TOWN OF COPAKE LOCAL WATERFRONT REVITALIZATION STRATEGY DRAFT PUBLIC PARTICIPATION PLAN – 9/1/2019

DOS TASK NAME AND NUMBER		DESCRIPTION	PARTICIPANTS	EST. DATE	OUTCOMES/NOTES
16	PAC Meetings	PAC Meetings to be held at key points. Estimate September and October 2019 and January, March, May/June and September 2020	Town, PAC, Team, DOS,	As Scheduled	PAC leadership builds consensus confidence and momentum
6	2 nd Project Meeting/ Participation Plan	Meeting or conference call with Town, NYS DOS and Consultants to confirm approach of various elements including public involvement	Town, DOS, Team	9/2019	Ensures all partners agree to roles, responsibility, scope, schedule, etc.
7	Working Groups	Group roster, sign in sheets, notes, and deliverables generated by the groups. Engagement with the committees will be ongoing as needed (Match)	Multiple community volunteers	Ongoing	Integrates past and ongoing volunteer efforts on Town issues
10	Community Design Workshops	Events will be “conducted at times/locations identified through scoping and participation plan” which is often on Saturday to draw second homeowners	Town, Team, DOS, PAC, residents, stakeholders	See next tasks	Informed residents drives values vision, goals, design and projects
10 A	Walk & Talk	The “walk and talk” with PAC, team, community observed conditions, issues and sites. Given scale, access, and private land ownership it will focus on possible project locations	Town, Team, DOS, PAC, residents, stakeholders	10.2019	Orients participants to real-time conditions and potential projects.
10 B	PAC Workshop: Design Concepts, Vision & Goals	First day of engagement includes a PAC meeting to complete a visioning exercise and discuss preliminary concept ideas based on existing projects	Town, PAC, Team, DOS	10/2019	Leadership for a community vision, goals and design values.
10 C	First Community Design Workshop	Following PAC meeting, a design workshop (large group talk and open house to introduce project and PAC, share analysis, conduct a vision and design values session	Town, Team, DOS, PAC, residents, stakeholders	10/2019	An educated community, vision, goals and design values
10 D	PAC Workshop: Design, Projects, Implementation	Second day of engagement includes a PAC workshop to discuss preliminary projects, implementation approach, vision, goals, and design	Town, PAC, Team, DOS	4/5 2020	Leadership and momentum for projects and implementation
10 E	Second Community Design Workshop	On the second day of engagement, following the PAC meeting, a workshop (large group discussion, open house or combo) will review the design master plan and preliminary project list from PAC, Town, Team and DOS	Town, Team, DOS, PAC, residents, stakeholders	4/5/2020	Enhance strategy and design. Truth-test preliminary projects
10 F	Community Meeting: Draft Final Strategy	Final community meeting will present the draft final plan organized by goals with graphic master plan, projects and implementation strategy	Town, Team, DOS, PAC, residents, stakeholders	TBD 9/2020	Consensus on projects, priorities and implementation
10 G	Interviews And Focus Groups As Needed	Meet/contact stakeholders identified by the Town, PAC, and stakeholders as necessary. PAC may invite stakeholders to attend PAC meetings, as needed	Town, PAC, Team, DOS, stakeholders	Ongoing	Input from groups/ leaders who conserve /improve waterways

PURPOSE Town of Copake (Town), its consultants (Team), Project Advisory Committee (PAC) with the public will develop a waterfront & community revitalization strategy for Roeliff Jansen Kill, Bash Bish Brook and Taghkanic Creek, focused on community/hamlet revitalization, recreation and tourism, partnering with NYS Department of State (NYS DOS, DOS).

OUTREACH Includes contact list, web posts, save the date, flyers, posters, email-blast, etc. online and paper.

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