



## MEETING SUMMARY

<b>COMMUNITY</b>	Town of Copake
<b>PROJECT</b>	Waterfronts Revitalization Plan
<b>DATE</b>	April 28, 2019
<b>LOCATION</b>	Town Hall
<b>MEETING NUMBER</b>	PAC Meeting One
<b>TEAM PRESENT</b>	Margaret Irwin and Monica Ryan (RSPD); Ian Law, PLACE Alliance
<b>NOTES PREPARED</b>	Roberta Roll- PAC Chair and Margaret Irwin -Lead Consultant
<b>DURATION</b>	7:00 -9:00
<b>NEXT MEETING</b>	TBD

## PARTICIPANTS PRESENT

NAME/AFFILIATION	PRESENT	NAME/AFFILIATION	PRESENT
Roberta Roll - Project Manager & PAC Chair	Yes		
Tom Goldsworthy - Resident & ZBA Member	Yes		
Andy Fisher - Resident & Broadband Committee	Yes		
Alan Freedman - Resident & Citizen Advisory Cty	Yes		
Peter Kelly - Second Homeowner, Professional in Parks and Recreation	Yes		
Lenny Barhan, Resident	No		

## AGENDA

AGENDA ITEM	AGENDA ITEM
Introductions	Discussion of Potential Projects
Team Approach	Questions or Comments
Scope of Work and Budget	Next Steps
Strategy Outline - Work Program Review	
Existing Plans, Studies, etc.	

## NOTES



## 1. Introductions

### Discussion:

#### Consultants

- River Street Planning - Margaret Irwin, Principal and Monica Ryan, Principal Planner
- PLACE Alliance - Ian Law, Principal and Landscape Architect

#### Project Advisory Committee

##### Tom Goldsworthy

- 5 Year year-round resident; used to be a weekender (NYC, Hilldale)
- On ZBA, Hamlet Revitalization Committee, Roe-Jan Ramble, Citizen Advisory Committee

##### Roberta Roll

- Chair of the Hamlet Revitalization Task Force
- Worked on other projects
- Resident since 1991
- Involved in starting the Famers' Market and General Store

##### Andy Fisher

- 4.5 Year, year-round resident; used to be weekender (Long Island)
- Business background for profit businesses and non-profits
- On the Broadband Committee

##### Alan Freedman

- 15 year residents; was a weekender from Long Island and NYC (still has an apt there)
- Part of the Citizens' Advisory Committee to redo the road

##### Peter Kelly

- Weekender
- Purchased the Old School House
- Works for NYC Hudson River Park (Mr. Waterfront Development)

##### Lenny Barhan

- Resident; Could not make this meeting

### Actions to be Taken:

- Roster needs to be provided to NYS DOS. After the meeting the idea of adding to the PAC, for example chairs of working groups to be determined, was discussed.

## 2. Team Approach

### Discussion:

- Each team member introduced themselves, described their company and role on the project, and history working with the Town. Assured the PAC they have an excellent working relationship build over many years, including multiple NYS DOS funded projects. Margaret Irwin, River Street Planning, summarized the DOS/EPF Local Waterfront Revitalization Program and funding and discussed anticipated scope that will be finalized by the Town with NYS DOS.
- Once scope finalized between DOS, Town and River Street, River Street to provide a schedule for project milestones and completion.
- Discussion of how to get projects from design to construction. A Committee member asked for a flow chart of how a project goes from concept to a construction.

### Actions to be Taken:

- Once the scope is final River Street will update the schedule. The Chief fiscal officer needs to complete and submit the Procurement Certification form.



### 3. Scope of Work and Budget

#### Discussion:

- Margaret Irwin reviewed the scope of work, approach and budget proposed by the consultant which will be the basis for a contract in addition to any agreements emerging from this meeting. work program tasks, level of effort, NYS DOS role, PAC role and deliverables
- Committee discussed process for requesting a waiver of MBE participation based on small budget and lack of efficiency to further divide the scope, acknowledged difficulty finding appropriate planning and design consultants in the region, familiarity of the chosen team with the Town and desire for speedy completion.
- Margaret Irwin explained that the LWRP Program is approached in two ways: as a revitalization plan focused on project identification and implementation (this is what Copake is doing) and as a “Full LWRP” that integrates a range of federal policies and is more formal.
- Completing a Revitalization Plan makes the Town eligible to apply for design and construction of actual projects. DOS has approximately \$17\$19 million per year for construction that is distributed across the State.
- Roberta Roll summarized that the Town plan will formulate vision and Goals, analyze the waterways and identify the need for feasibility studies, advanced design projects and timeline. The plan will glean information from the Comp. Plan and other sources.

#### Actions to be Taken:

- It was agreed that the scope and budget as presented were acceptable. Waiver forms will be provided to the Town and Town Attorney. The PAC Chair will coordinate the review with NYS DOS.

### 4. Strategy Outline

#### Discussion:

- Margaret Irwin and Monica Ryan reviewed the work program tasks. Roberta Roll reviewed the initial project management tasks and stated that they are largely complete. The role of community engagement to confirm and expand understandings, and especially identification and prioritization of projects was discussed.
- Group discussed the need for transportation networks for connecting people work expansion might be a project to be pursued including forms of public/quasi-public transportation.
- Identified that the level of private property ownership along the waterways will limit sites for projects, though some easements may be possible.
- The OAC discussed the Town’s eligibility for grants. Margaret Irwin noted that many sources would be available to the Town, but some are targeted to communities that are low and moderate income. In the 2010 Census Copake was just over the threshold, but next census may change that. In the past people shared the perception that some seasonal owners might be incorrectly reporting their census from Copake which is not helping clear the threshold.

#### Actions to be Taken:

- River Street will provide a Community Engagement Plan Matrix for discussion at the next PAC meeting.

### 5. Identify Existing Plans and Studies, etc.



**Discussion:**

- The work of the committees is critical. They are the Town’s capacity to identify, develop and advance projects. Their meeting notes and deliverables are critical to add to the Inventory and analysis and preliminary potential priority project list.
- An evaluation of the flooding of Bash Bish Creek area following Hurricane Irene (Walter Kiernan contact.)
- Mapping - Columbia County finally all digitized all community Data. Columbia County in partnership with the Land Conservancy has mapped a natural resource inventory.
- Recent water quality study on Roe-Jan - re: fecal matter
- Contact the Columbia County Land trust for various market data relayed to easement purchase.
- Integrate work from the Copake Hamlet Revitalization Strategy. Essential theme for the plan and identified a series of very appropriate and already vetted projects.
- Evaluate Engineers report on alternatives to using the cow tunnel as connector for the spur to =the regional Harlem Valley Trail Network.
- NYS DEC Unit Management Plan and other research and reports

**Actions to be Taken:**

- The committee will forward the plan to the Team. River Street will generate list of plans and studies, etc.

**6. Discussion of Potential Projects**

**Discussion:**

- The PAC anticipates the Planning effort to focus on the hamlets and Harlem Valley Rail Trail spurs - HVR Trail spurs a key part of what the Plan. There’s another old railbed from Pine Plains to the old depot which needs to be identified. It can be seen from aerials.
- Roe-Jan Kill Priorities: Hamlet of Copake Revitalization; Railroad depot; Robinson Pond (Not connected? Could it be addressed in some fashion?)
- Bash Bish Creek - Hamlet of Copake Falls revitalization opportunities
- Taghkanic Creek - What can be done regarding preferred land use? Identified Craryville Contentious Gas Station Proposal; public access to the Creek runs behind Burt’s Inn and the Taconic School; Harlem Valley Rail Trail will cross the creek
- How will the Plan address infrastructure needs such as sewer and water? The Plan will evaluate extensive work completed by the committees on this issue and integrate it. The plan could recommend public infrastructure for economic development/revitalization, water quality etc.
- Hemp is becoming big in Copake.

**Actions to be Taken:**

- Team members will reach out to sources. PAC members will forward materials they have to PAC chair and the Team.

**7. Questions or Comments**

**Discussion:**

- No additional questions or comments were discussed.

**Actions to be Taken:**

- NA

**8. Next Steps**



- **Discussion:**
- There is a need to coordinate Team field work with tour of potential project sites on the Waterways.
- Next PAC meeting will occur the same day as the tour if possible. Team will be prepared to show google earth and other base mapping to discuss issue areas and informal boundary.

**Actions to be Taken:**

- PAC Chair will coordinate fieldwork tour for early November.
- PAC will consider where people access the waterways now and how they use them (for example, Twin Bridges Rd. has a possible kayak put-in to the Bash Bish).
- PAC will consider general boundaries including hamlets that relate to the waterways:  
Copake Hamlet has the Roe Jan Kill and Bash Bish Brook, Copake Falls has the Bash Bish, and Craryville has the Taghkanic Creek (by Bert's Inn).

**Other Notes**